



Minute of the **Health and Social Care Special Interest Group** held at 10.30am on Friday 17 November 2017 in the Board Room, VAO

Present: Gillian Learmonth (Chair), Rosie Alexander (VAO), Gary Amos (VAO), Gail Anderson (VAO), June Anderson (RSO), Renate Andrews (RSO), Phyllis Braby (Orkney Heart Support Group), Mona Budge (Arthritis Research UK), Erika Copland (Homestart Orkney), Michael Cromby (Home Energy Scotland), Linsey Drever (VAO), Caron Jenkins (Arthritis Research UK), Pat Shields (Access Panel Orkney).

In attendance: Cecily Cromby (minutes)

1 Welcome

Gillian welcomed those present and thanked them for attending

2 Apologies

Apologies had been received from Samantha Payne (Red Cross)

3 Notes of previous meeting held on 15 September 2017

The notes were approved.

4 Matters Arising

None.

5 Agree Terms of Reference

Draft Terms of Reference circulated. Members discussed the role, membership and name of the Health and Social Care Special Interest Group (H&SC Group)

Role of the H&SC Group

- To provide a collective voice on issues affecting the third sector.
- To act as a conduit of information from and to the Integrated Joint Board (IJB) groups.
 - Caron (as the Third Sector rep on the IJB's Strategic Planning Group) advised that she would take the views of the H&SC Group to the IJB Strategic Planning Group.
- To take action on issues affecting the third sector.

Membership of the H&SC Group

- Membership was for organisations not individual service users:
 - Service users would be directed to locality forums.
 - The views of service users would be fed to the H&SC Group through member organisations.

- All third sector groups involved in health and social care should be encouraged to become members.
- Once the Terms of Reference were agreed, third sector groups would be asked to join.
- IJB unpaid carer representatives should be invited to future meetings of the H&SC Group
- While membership would be limited to third sector organisations, colleagues from statutory services should be invited to participate on occasion.
- To determine which other groups and forums members were part of, a mapping exercise would be conducted.

Action: Cecily Cromby

- To identify gaps, a current membership list would be circulated.

Action: Cecily Cromby

Name of the H&SC Group

- Thoughts were sought on the name of the group.
- It was suggested that 'Wellbeing' be included in the name to widen potential membership.

Communication

- Information from the Third Sector Forum and special interest groups would be circulated between members of all or individual groups as appropriate.

Changes to the draft Terms of Reference would be made following the meeting and the new document circulated.

Action: Gail Anderson

6 Discharge and Care Co-ordinator – findings for discussion (paper attached)

Members discussed the report and noted the need for further work relating to hospital discharge as the post was now vacant.

- Gail noted that the report from Gillian Ritch had gone to the IJB Strategic Planning Group but was unaware of the outcome of discussions.
- Caron advised that she would follow this up and determine whether the report had been discussed by the IJB.

Action: Caron Jenkins

7 Meet the Buyer event:

i. Workshop with IHub representatives (verbal update, Gail Anderson)

Gail noted that the workshop had been positive and that a follow up workshop would be held in the New Year.

- The Scottish Social Services Council (SSSC) and the Care Inspectorate would be visiting Orkney to discuss barriers to registration and look at ways to increase flexibility.
- A systems map of services in Orkney would be created by the Improvement Service.

Members discussed issues regarding higher level services being picked up by the third sector due to cut-backs in statutory services.

- It was suggested that informal practitioners forums be established (including third sector and statutory organisations) to look at issues and provide peer support.
- This was felt particularly useful for mental health, but could be replicated across other services.

Commissioning will be in place for 2019/20

- Third sector organisations need to help develop this process and the H&SC Group would be central to this.
- The process will be more competitive but could provide funding for longer periods than at present.
- It was suggested that the third sector make the case for a Discharge Coordinator to be commissioned.

ii. Presentation/papers (attached)

Members noted that some of the papers/presentations were too expensive to print and time consuming to read. The use of abbreviations was also discussed.

- Gail noted that many of the papers and presentations were for information only.
- Gary suggested that a list of common abbreviations be placed on the VAO website.

Action: Gary

8 Integrated Joint Board Joint Seminar 10 October 2017 (presentations attached)

Gail discussed the problem of a large number of separate plans for a small community.

Gillian highlighted that the presentations included useful visuals relating to the IJB structure and statistics related to Accident and Emergency attendances and admissions.

9 Patient waiting times

Phyllis discussed the waiting times to see a consultant for heart conditions and the stress that this caused patients and their families.

- Members discussed the difficulty in recruiting consultants and specialists in all fields across Scotland.
- The role of the H&SC Group relating to this issue was discussed.
 - The group could provide a collective voice to help bring about change
 - Members could pick up useful information from colleagues attending the meetings, such as the availability of video conferencing for cardiac appointments.
 - A member of the NHS Orkney Board or representative from the Public Patients Representatives Group (PPPG) could be invited to attend a meeting of the H&SC Group.

10 AOCB

Defibrillators: Phyllis advised that 17 defibrillators were in place across schools and that boxes would soon be in place to enable the equipment to be stored on external walls. It would be up to the individual schools to decide whether the storage boxes would be locked.

Hospital admission data: Michael discussed access to hospital admission data to help establish links with fuel poverty. Gillian advised that Richard Bland and Gillian Woods would be the appropriate people to contact at NHS Orkney regarding data. Gillian advised that she would circulate website links and contact information.

Action: Gillian Learmonth

Community Led Care Project (VAO): Rosie provided an overview of the 5 month research project which would look at models of care for older residents on the isles. She invited members to contact her with their thoughts about the project.

Partnership and Development Manager (VAO): Gary discussed the dual nature of the new role at VAO: to improve communication and engagement across the third sector; and to manage the development team at VAO. Part of his remit would include the development of a third sector information hub.

Chair of the H&SC Group: Gillian noted that she and Olivia Tate had taken on the role of chair and vice chair for the first 6 months and invited members to consider taking on the role subsequently.

10 Date of next meetings

Friday 19 January 2018. 10.30, VAO, Kirkwall.