

Minute of the **Health and Social Care Special Interest Group** held at 10.30am on Friday 21 September 2018 in the Board Room, VAO



**Present:** Gillian Learmonth (Chair), Gary Amos (VAO), Gail Anderson (VAO/ representative IJB Board), June Anderson (RSO), Phyllis Braby (Orkney Heart Support Group), Zelda Bradley (Orkney Rape & Sexual Assault Service / Cruse Bereavement Care), Frazer Campbell (Blide Trust), Erika Copland (HomeStart), Linsey Drever (VAO), Caron Jenkins (Versus Arthritis/ representative IJB Strategic Planning Group), Danielle Moody (Women's Aid), Andy Spence-Jones (Advocacy)

**In attendance:** Cecily Cromby (minutes)

**1 Welcome**

Gillian welcomed those present and thanked them for attending

**2 Apologies**

Apologies had been received from Hilary Allen (CAB), Diane Foubister (Age Scotland Orkney), Lindsay Johnston (VAO), Michael Mahoney (Orkney Diabetes Group), Gillian Skuse (Age Scotland Orkney), Sandra Towrie (IJB Carer rep / Sanday Development Trust), Karen Williams (Vital Talk)

**3 Notes of previous meeting held on 20 July 2018**

The notes were approved subject to two amendments:

- Item 2. Apologies – Linsey Drever was erroneously recorded in the apologies
- Item 5, page 4, para 2, line 1 – 'been' instead of 'be'.

**4 Matters Arising not on the agenda**

There were no matters arising.

**5 Appointment of Chair Person**

Caron Jenkins, Andy Spence-Jones and Frazer Campbell agreed to alternate the position of Chair. Andy advised that she would chair the next meeting on 16 November.

**6 Integrated Joint Board:**

**a. Strategic Planning Group meeting – verbal update**

Caron advised that she had attended the last IJB Strategic Planning Group (SPG) meeting. She reported that the meeting had been positive in that members had reflected on progress so far in an open way. Caron also noted that it felt as though the group had taken a step back, returning to review and discuss the reasons for the three working groups and the decision to have two localities in Orkney.

Caron noted that the agenda did not always reflect discussions that took place. The meeting included a discussion on the recording of emerging priorities and service pressures which would have been useful for the third sector to feed into, however the topic was not made explicit on the agenda.

Caron reported that the Authors Group was working to refresh the Strategic Commissioning Plan. Discussions about the new Plan would be based on the six priorities identified in the Public Health Priorities for Scotland (circulated):

- Priority 1 - A Scotland where we live in vibrant, healthy and safe places and communities
- Priority 2 - A Scotland where we flourish in our early years
- Priority 3 - A Scotland where we have good mental wellbeing
- Priority 4 - A Scotland where we reduce the use of and harm from alcohol, tobacco and other drugs
- Priority 5 - A Scotland where we have a sustainable, inclusive economy with equality of outcomes for all
- Priority 6 - A Scotland where we eat well, have a healthy weight and are physically active

The third sector had been involved in the Authors Group in previous years, but had not yet been approached. Health and Social Care Group members agreed that it was essential that the third sector influence the Strategic Commissioning Plan (see item 8).

Gary and Caron discussed the size and make-up of the SPG, with the group feeling too large and the proportion of representatives from the third sector too low. Caron noted that IJBs in other areas had more third sector representatives than Orkney.

Frazer suggested that things had been on hold between the departure of Caroline Sinclair and the arrival of the new Chief Officer, Sally Shaw. It was noted that this should not be the case as the IJB sub-groups had clear remits to operate independently.

#### **b. Meeting with Sally Shaw, Chief Officer – verbal update**

Gail reported that she had a positive meeting with Sally Shaw and noted that Sally had experience in working with IJBs and the third sector. Gail advised that she would meet quarterly with Sally (as she had done previously with Caroline) and that Sally would attend the next meeting of the Health and Social Care group on 16 November. Gail advised that Sally appreciated that the third and statutory sectors have a combined workforce and should be open to increasing third sector involvement in the Strategic Planning Group. Gail noted that Sally had a twitter account and encouraged members to follow her at <https://twitter.com/ChiefOrkney>

### **7 Understanding what the third sector offers: developing service user outcome chains (papers attached)**

Gail advised that the Third Sector Working Group (TSWG) had discussed the use of a service user outcome chain template to inform both the third and statutory sectors

about the work of individual third sector organisations. Members who attended the TSWG noted that it had been a very useful and interesting exercise: it enabled managers to take a step back and look at their organisation; it provided an opportunity to ask service users and staff for feedback; and that completed outcome chains would be useful for future funding applications.

Following group work looking at outcome chains for individual services, members agreed that a workshop should be held in early November. All Health and Social Care group members would be invited to attend and encouraged to work on their outcome chain in advance. Gail advised that she would set a workshop date and circulate the outcome chain questions to members.

**Action: Gail**

**8 Strategic Commissioning Plan refresh: Identifying third sector emerging priorities and service pressures**

Gail advised that Health and Social Care Group members would be encouraged to identify their emerging priorities and service pressures. If members wished VAO would then align these with the six priorities identified in the Public Health Priorities for Scotland (see item 6). Ideally the final matrix would be ready for the next meeting on 16 November. The document would be used to inform the IJB about priorities for funding.

Gail advised that she would circulate a simple template and the Public Health Priorities document.

**Action: Gail**

**9 Attached for information:**

**a. Health and Social Care Standards (3 documents)**

**b. Digital Health and Social Care Strategy**

Members agreed that a central digital platform to find health and social care information would be desirable, but that it would be a long process. Members discussed the importance of third sector involvement in this, of information being kept up-to-date, and that online information is appropriately accredited.

**c. Public Health Priorities for Scotland**

**d. Carers Allowance Supplement Toolkit**

**e. Review of progress of integration authorities – Cabinet Secretary for Health and Sport/COSLA Health and Wellbeing Spokesperson.**

**10 AOCB**

**Community Justice Partnership (CJP)** – Gail reported that the CJP would commission Families Outside to extend their work to Orkney. Families Outside provide practical and emotional support to families of those sentenced to prison. The organisation would not have a permanent presence in Orkney, but would support when required.

**Thank you** – Gail thanked Gill for chairing the Health and Social Care group for the last year. Gill thanked Gail and Cecily for their support in her role.

**11 Date of next meeting: 16 November 2018**