



Minute of the **Health and Social Care Special Interest Group** held at 10.30am on Friday 16 March 2018 in the Board Room, VAO

**Present:** Gillian Learmonth (Chair), Gary Amos (VAO), Gail Anderson (VAO), June Anderson (RSO), Phyllis Braby (Orkney Heart Support Group), Frazer Campbell (Blide Trust), Erika Copland (Homestart Orkney), Linsey Drever (VAO), Lindsey Johnson (VAO), Sarah Murray (RVS), Andy Spence-Jones (Advocacy), Michelle Ward (Women's Aid Orkney), Karen Williams (Vital Talk).

**In attendance:** Cecily Cromby (minutes)

**1 Welcome**

Gillian welcomed those present and thanked them for attending

**2 Apologies**

Apologies had been received from Hilary Allen (CAB), Michael Mahoney (Orkney Diabetes Group), Olivia Tait (Crossroads), Sandra Towrie (IJB Carer rep/Sanday Development Trust), Gillian Skuse (Age Concern Scotland).

**3 Notes of previous meeting held on 19 January 2018**

The notes were approved.

**4 Matters Arising**

**Item 7:** Gillian Learmonth and Renate Andrews had been elected as the third sector representatives to the Orkney Alcohol and Drugs Partnership.

**Item 9:** With reference to the change in the Adult Protection referral policy it was noted that Adult and Child Protection information was available from the VAO website. However it had been discovered that such information was not accessible and should be made more visible. Gail advised that the Child Protection Committee would discuss issues regarding training and review delivery and content.

**Item 11:** The dates for the Information Commissioner's Office visit had been circulated. Members noted that the Social Isolation consultation event had been positive and that feedback from the facilitators had also been good. It was noted that the consultation was open until 30 April 2018.

**5 Integrated Joint Board (IJB) meeting 14 March – verbal update**

Gail advised that the IJB had refreshed the strategic commissioning plan. She noted that progress on collaboration between the statutory and third sector may be affected by Caroline

Sinclair's move. The multi-sector hubs were not mentioned in the plan, but were still on the agenda.

Members discussed possible cuts to funding for some third sector organisations. Gail noted that there was potential for a 2.5% cut for services funded by Orkney Health and Care. Gail advised that should this be confirmed she would report back to members.

**Action: Gail**

Members noted that services had not been directly informed of potential cuts and that it was very late in the financial year for decisions to be made. Gail advised that delays had been caused by the need for OIC, NHS Orkney and then IJB to approve budgets. However the issue would be reported to IJB.

**Action: Gail**

It was noted that IJB papers were available on the Orkney Islands Council website and that the link would be circulated to members.

**Action: Cecily**

## **6 Practitioners' Group – progress update**

Frazer noted that he had been invited to a practitioners' forum in April to deliver a presentation following a discussion on the idea of Forums at the Mental Health event in November 2017. Gail noted that this did not reflect discussions on the nature of the Practitioners' Group which should be open to all professionals from relevant services. Gail advised she would follow this up.

**Action: Gail**

## **7 ACE's Collective (children's services group) – progress update**

A work plan for the ACE's Collective was being developed to raise awareness through the Resilience documentary and agencies would arrange screenings for their staff. Gillian encouraged members to join the national ACE's discussion group on Facebook which contained useful discussion and resources.

## **8 Shared corporate services in the third sector – a discussion**

Gail advised that a question was raised at the recent health and social care regional delivery plan meeting regarding third sector organisations sharing administrative services.

Members discussed the services that were shared in Orkney and reasons why not all services could be shared. Gail advised that she would feedback that third sector organisations are autonomous and make their own decisions, but that many services are shared, for example payroll and HR, postal services, minuting services, and joint training opportunities (both within the third sector and between the third and statutory services).

**Action: Gail**

## 9 Online platform for the Third Sector Forum (TSF) and sub groups

Gary advised that the online platform would enable members of the TSF and sub groups to access papers and minutes from all the groups using a secure private forum. Members would also be able to engage in discussion using the platform. Gary demonstrated the platform to members and advised that he would email login details to those present at the meeting. He requested that members visit the platform and feedback their thoughts.

Members noted that the platform would be very useful for those unable to attend meetings and would provide an opportunity for them to feed into discussion. Members discussed whether to include the ACE's collective in the platform given that this group contained members from statutory services. Members also noted that some members of the TSF and subgroups were involved with statutory organisations, for example as Board members, and therefore a confidentiality disclaimer should be included.

## 10 Attached for information

### i. Orkney Foodbank Activity Report

Members discussed the low number of over 65s using the Foodbank and the high numbers of users from the West Mainland. The need to change perceptions among older people was discussed and it was noted that the needs of the West Mainland were as high as those of the isles.

### ii. Health and Social Care Delivery Plan

Members noted that the requirements placed on statutory services by the Carers Act to discuss discharge plans with carers was positive. However, the discharge of patients with no carers or support at home needed to be managed. This would be placed on the agenda of the next meeting.

### iii. Health and Social Care Workforce Plan

### iv. Inequalities Briefing

### v. Carers' Act Summary Presentation

The papers were noted.

## 11 AOCB

**Agenda items for future meetings:** Gillian asked members to put forward topics for discussion at future meetings.

**Outline Regional Delivery Plan for Health and Social Care in the North of Scotland:** Gail thanked members for attending the special meeting of the H&SC group on 7 March to formulate a response to the regional delivery plan. The comments from the meeting were circulated to members and Gail advised that they had been submitted. Members discussed the need for the third sector to be more involved in planning and suggested that the comments be shared with the MSP. Gail advised that a Scottish Parliament outreach worker

would attend the June meeting of the Third Sector Forum. It was noted that the recent Lobbying Bill made it mandatory for paid members of third sector organisations to register any meetings with MPs and MSPs.

**Scottish Recovery Network event 13 May:** Frazer advised that the Blide Trust was taking part in an event hosted by the Scottish Recovery Network. Promotion of the event would take place in due course.

**Review of H&SC group:** Gillian asked members if they thought a review of the work of the group so far would be useful. Members discussed that the group was critical in taking information to and from the third sector to the Integrated Joint Board and the Strategic Commissioning Group. Members agreed that the IJB and Strategic Commissioning group be a standing item on the agenda. It was noted that timescales made consultation difficult, but that the new TSF online platform should make this easier.

**IJB involvement with local third sector organisations:** Andy noted that there was disparity in the way the IJB engaged with local third sector organisations, both in terms of recognition and involvement with services, for example in attending events. She advised that their presence should be visible and equitable across all services, but particularly across commissioned services. Gail advised that she would take this to the IJB.

**Action: Gail**

**Third Sector Working Group (TSWG) and Third Sector Forum (TSF):** Gail advised that the TSWG scheduled for Friday 30 March may have to be rearranged due to the number of members taking part in the Youth Philanthropy Initiative. The TSF would meet on Thursday 29 March.

## **11 Date of next meetings**

Friday 18 May 2018 - 10.30, VAO Board Room, Kirkwall

Friday 20 July 2018 - 10.30, VAO Board Room, Kirkwall

Friday 14 September 2018 - 10.30, VAO Board Room, Kirkwall

Friday 16 November 2018 - 10.30, VAO Board Room, Kirkwall