



Minute of the Third Sector Forum meeting held at 11am on Thursday 19 May 2016 in the VAO Board Room, Anchor Buildings, Kirkwall

Present: Sheila Garson (VAO), Gail Anderson (VAO), June Anderson (RSO), Phyllis Braby (Orkney Heart Support Group), Frazer Campbell (Blide Trust), Caron Jenkins (VAO), Gerd Peters (Scottish Health Council, Orkney), Olivia Tait (Crossroads Orkney)

In attendance: Cecily Cromby (minutes)

1 Welcome

Sheila welcomed those present and thanked them for attending

2 Apologies

Apologies had been received from Hazel Aim (Orkney Disability Forum), Erika Copland (HomeStart), Alan Manzie (VAO), Bryan Milner (CAB), Pat Shields (Access Panel), Gillian Skuse (Age Concern Orkney), Andy Spence-Jones (Advocacy Orkney).

3 Minutes of the last meeting

The minutes of the meeting held on 24 March 2016 were approved.

4 Matters Arising

Item 3. Adult Befriending Service – It was noted that the discussion around loneliness contributing to poor health had been very interesting and that this would be raised by Caron at the next Strategic Planning Group meeting on 3 June. Caron informed members of some very useful training provided by the Befriending Network. She advised that she would raise this at the next Strategic Planning Group meeting with a view to bring the training to Orkney.

Action: Caron

Item 8. Information Sharing Protocol – It was noted that most organisations had now signed the Information Sharing Protocol. Once all groups had signed the protocol, work would be needed to look at how to support groups, by providing guidance and training, to enable the effective sharing of information. It was noted that as soon as all groups had signed the protocol, it would be in force.

Item 10. Third Sector Forum and Third Sector Working Group – Review of structure and remit – see item 8.

5 Community Empowerment Act Consultations (papers attached)

i. Community Planning

It was noted that the briefing papers produced by the Scottish Community Development Centre (SCDC) were very useful. Gail asked if members would like to give feedback as individual organisations or as a group. Gail will contact third sector organisations to seek their views.

Action: Gail

ii. Participation requests

Gail advised that the Community Empowerment (Scotland) Act will bring significant powers for the community of Orkney. She encouraged people to report back. Caron noted that participation requests from communities are not just geographic but can be put to key bodies across the board, ie HIE, Police Scotland, Orkney College, etc.

Gerd noted that the SCDC have previously produced national standards for community engagement which were endorsed by the Scottish Government and seen as the gold standard. All groups were supposed to adhere to these standards, but he did not think that happened. He noted that the standards were viewed by many as aspirational rather than to be implemented. The standards had now been reviewed with contribution from the Scottish Health Council and the Alliance and were now more user friendly and empirical. Gerd encouraged people to use and promote the standards. There was uncertainty as to whether the revised standards were available on the SCDC website. It was agreed that when available the standards should be circulated and discussed at the TSF.

Gail suggested people contact her if they wanted to feedback as a group.

6 Community Planning/Orkney Health and Care

Gail advised that work was moving forward to appoint carers and third sector services users to locality groups. A proposed timeline had been accepted by the OHAC Chief Officer. A communication plan would be put in place and role descriptions would be simplified and advertised. She encouraged all members to disseminate the information. Olivia advised that she would put an item in the June edition of the Crossroads newsletter.

It was hoped to receive a better response this time.

7 Adult Services Inspection

Gail informed members that she had been invited to a briefing to discuss an upcoming adult services inspection by the Care Inspectorate. Third sector organisations would be involved in the inspection. She advised that work would be starting on 11 July and that she would forward information to members when available. She noted that the inspection would be based on the EFQM framework and that it would be a substantial piece of work and would include adult support and protection services. It was suggested that the inspection may include speaking with service users, third sector focus groups, Community Planning Board and Delivery Groups (eg Positive Ageing). Gerd suggested that it may be based on self-assessment. June noted that

it sounded similar to the recent Alcohol and Drugs Partnership (ADP) assessment. Sheila suggested that the Government may be looking at where and how they allocate funds. Gerd suggested that there may be a recognition of the fact that integration should now have taken place and that the Inspectorate want to see if areas have completed the Integration process.

8 Third Sector Forum and Third Sector Working Group: Review of structure and remit (paper tabled)

Caron advised that one of the recommendations from the workshop held in March 2015 to explore third sector participation in Community Planning groups was to review the role and remit of the Third Sector Forum. She noted that the recent nomination process was unsuccessful in securing third sector representatives to the Community Planning delivery groups. She advised that the TSF now needed to consider how it was going to manage the new process of nomination and how it would act as the body to which the representatives would report to and take a mandate from. This would also include the representatives to the Integrated Joint Board. Caron circulated a discussion paper outlining points to consider, she noted that this was not an exhaustive list.

Gail noted that there was consensus at the last TSF meeting that a small working group should look at the role of the TSF and TSWG. Caron advised that this group would not be expected to do everything, but would draw up a plan. Members of this group and/or other TSF members would deliver a number of consultation events/workshops ensuring access for isles and mainland staff, volunteers and trustees. Gerd suggested that participation and events be publicised in the VAO newsletter.

Members discussed the importance of the review and the need to ensure an effective process once the representatives were in place. The use of technology, ie video conferencing, to increase participation was discussed. Those present were happy with the tabled paper which would be circulated to all TSF members. Caron suggested that the working group should consist of no more than 5 members who would meet 2 or 3 times.

9 Member Updates

Voluntary Action Orkney – Gail advised that VAO’s Connecting Communities Project would end at the end of May. She noted that Kasha Jarosz had made a very positive contribution to the Positive Aging Group and that members were sorry to lose her. Gail will try to maintain the development work which Kasha established and advised that VAO were currently looking for volunteers to do this.

Scottish Health Council, Orkney – Gerd also noted that Kasha would be a loss to the group. He advised that the Scottish Health Council office had recently relocated.

Orkney Blide Trust – Frazer advised that the Blide Trust were holding a plant sale at St Coombs at the end of the month and encouraged members to call in. Frazer advised that the Blide Trust was conducting a review of its services following feedback from members.

Relationships Scotland Orkney – June informed members that the RSO AGM would be held on 5 July at the St Magnus Centre. She noted that Stuart Valentine, Chief Officer at Relationships Scotland would be attending and bring a national perspective.

Orkney Heart Support Group – Phyllis advised that she was still Chair of the Orkney Heart Support Group following the recent AGM. She advised that she had attended a recent fundraising meeting at the Picky. Although interesting, the meeting was poorly attended due to short notice. She advised that both Cardiology Consultants had now left that Balfour Hospital leaving only one member of staff in the department.

Orkney Rape Crisis – Zelda advised that the Orkney Rape Crisis service was slowly gathering pace following a well-attended launch in April. She noted that she was currently focussing on speaking with other services and following up on recent survey monkey questionnaire. She discussed the lack of forensic services in Orkney, with victims having to fly off island to access these which was an unacceptable barrier. She advised that the Scottish Government had committed to providing better forensic services and she was meeting with a Government representative the next day. She noted that her experience so far in the role and been very positive and acknowledged that third sector agencies were already supporting victims of sexual violence.

Shapinsay Development Trust – Sheila (as Chair of Shapinsay Development Trust) informed members that the Trust was part of a large European project which would use curtailed energy from the community turbine to produce hydrogen to fuel a fleet of vehicles. The first meeting would be held next week.

10 AOB

Domestic Abuse Forum

Gail noted that Maureen Swannie, OHAC, would be taking over from Sandra Paton, WAO, as Chair of the Domestic Abuse Forum. This had not yet been formally approved but Gail had welcomed the appointment.

Agenda items for TSF

Gail urged members to get in touch with Agenda items for future TSF meetings.

OIC funding

It was noted that the third sector in Orkney was almost unique in securing an increase in council funding and that this highlighted the importance that OIC placed on the third sector. The funding had also been paid to groups in a timely manner.

11 Dates of next meeting

July 21 2016	McGillivray Room, Orkney Library and Archive
September 22 2016	McGillivray Room, Orkney Library and Archive
November 17 2016	VAO Board Room