



Minute of the Third Sector Forum meeting held at 11am on Thursday 20 November 2014 in the VAO Board Room, Anchor Buildings

Present: Sheila Garson (VAO), Gail Anderson (VAO), Frazer Campbell (Blide Trust), Gerd Peters (Scottish Health Council), Granville Solloway (Heart Support Group), Hillary Allen (PASS), Helen Moss (RSO), Peter Cockburn (Kirkwall Bowling Club), Bryan Milner (CAB), Peter Scott (VAO), Pat Shields (Orkney InfoNet and Access Panel Orkney), Angela Green (Victim Support), Lorraine Sharpe (Red Cross), Maureen O'Reilly (Arthritis Care).

In attendance: Cecily Cromby (minutes)

1 Welcome

Sheila welcomed those present and thanked them for attending

2 Apologies

Apologies had been received from Andy Spence-Jones, Jan Judge, Hazel Aim, Debbie Sutherland, Mike Cooper, Sue Sulat, Helen Castle, Michelle Koster, Erika Copland.

3 Minutes of the last meeting

Following an amendment to section 8 on Maternity Leave Policy, the minutes were approved as a true and accurate record.

4 Matters arising

Item 5 – The last TSWG clashed with the CPIP meetings and was cancelled, although members were invited to the CPIP sessions. The group has therefore not had an opportunity to discuss changes to the format or frequency of meetings.

Item 9 Welfare Reform – Along with those mentioned in the minutes of 25 September, the Welfare Reform Working Group (WRWG) includes representation from VAO. Gail advised that a sub group of the WRWG is meeting tomorrow and encouraged attendance from third sector groups.

It was noted that Universal Credit may now be a devolved power and it is therefore uncertain when or if the system will be introduced.

5 Partnership updates

a) CPP audit report – for noting

Gail noted the positive mention of the third sector in the audit and the fact that none of the recommendations were a surprise to the Steering Group. The tone of the audit was surprisingly negative, however, given the generally strong partnership working in Orkney.

The Steering Group will meet on 4th November for a development workshop drawing on previous workshops recommendations, audit recommendations and the priorities identified from the CPIP work.

b) CPP Steering Group Minutes - circulated

Gail advised that there has been a delay in the work of the Data Sharing Working Group due to a delay in recruitment. An Information Governance Officer has now been appointed to take the lead and the group are due to meet in the New Year.

c) Integrated Children's Services Plan (ICSP) - circulated

Gail provided an overview of the Plan and advised that she has worked with Peter Diamond and Maureen O'Sullivan to ensure a strong third sector presence. Third sector involvement in the ICSP has been helped by the networks established by GIRFEC, which identified 90 third sector organisations involved with children. She highlighted that the plan is looking at partnership approaches, is a work in progress and is not designed to include every organisation or service in Orkney. A Children's Services Directory (pre-birth – 25) will be developed as part of the plan and updated on a regular basis, Cecily Cromby is working on this. The database created for the Children's Services Directory will be expanded to include information on the type of data the services collect. Helen noted the need for clear pathways identifying at what level different services will be required/offered. Gail advised that the plan will develop a matrix to address this. An annual ICSP event will be held, the first being held in February 2015, Gail will forward the date.

Sue Sulat (apologies received) raised a concern that the group is OIC heavy. Gail advised that although the lead person maybe from OIC or OHAC, they will be working in collaboration with each other and the third sector

Peter Scott raised the issue of the 'named person'. Gail advised that their role was to receive low level concerns about a child, thus enabling them to collate lots of small pieces of information which together could equal a serious issue. This will generally be the role of the Head Teacher. The group discussed the necessity of a 'named person', with concerns raised that it implies that every child has a problem. Brian advocated the term 'appropriate adult'.

Helen noted that child protection procedures are already in place, which in some instances would be more applicable, ie contacting social services, and that models such as MARAC are working well in Orkney. She highlighted the need to support families at an earlier stage rather than waiting until they are in crisis. She also raised concern about the capacity of Head Teachers. Helen and Gail stressed the importance of inter-agency information sharing.

Gail advised that training is needed on the GIRFEC principles and that this will be part of the event for children's service to be held on 11th February. Orkney could also benefit from GIRFEC Training for Trainers and Gail would like to see a session held here. Sheila

noted that the media have picked up on certain aspects of GIRFEC and that this is perpetuating certain myths.

d) Planning Group (Health and Social Care)

Gail advised that this group has grown out of the previous Change Fund Leads Group with increased membership and a focus on the integration of health and social care primarily to draft a joint commissioning strategy. However progress had been hampered by the delay in adopted an integration model.

The Integration Fund Plan was approved, with some suggestions for change, at the OHAC board meeting on 13 November. Once the amendments have been made, Gail will circulate the plan to the group. Third sector representatives are required to sign the plan along with OIC and NHS Orkney, prior to submission to the Scottish Government by mid-December.

Gail highlighted some of the third sectors elements. One year funding for the step up/step down scheme has been agreed (previously funded by the Change Fund) to refocus the service on people with mental health issues. This needs a joint approach, with involvement from the Red Cross, Blide Trust and statutory organisations.

A Third Sector Liaison post will be established, based in OHAC, to work with staff at the point of hospital discharge. Helen noted that the post has existed previously but as a statutory position.

Development of the Connecting Communities Project work to create an Orkney Information Hub to include a health and care radio service and ways to provide access to information on services for adults and children.

Funding to pay for volunteer expenses to enable provision via VC of falls after care to people in the isles.

Gail also highlighted some of the statutory elements. She advised that the third sector should get involved in the Self Directed Care scheme, asking service users and families as well as practitioners (both third sector and statutory) what they would like to see. Gerd added that the models should be 'bottom-up' and we need to involve service users more in the planning process. Helen and Gail discussed the problem of a lack of confidence in third sector organisations, in relation to data sharing and referrals. This is something that needs to be addressed and the professionalism of third sector groups highlighted.

e) Community Response Plan

A partnership group has been set up to plan co-ordinated responses to suicide. The group is looking at what currently happens in Orkney, the provision of support information and identifying gaps. The aim is to adopt a framework tool and develop a co-ordinated training plan offering a variety of courses on suicide and interventions. A training sub-group has been set up and aims to formalise the involvement of third sector organisations including

the delivery of joint training. Frazer advised that the current *ASIST* training will form part of the higher-level training, with the current *first aid for mental health* courses forming mid-level training and half day *safe talk* sessions the lower-level. Peter Cockburn informed the group that he had attended a course on suicide at which the conclusion was that each individual should be trained, not just community groups. Maureen would like to be kept informed of training as a number of young arthritis sufferers are self-harming.

6 Community Planning Improvement Programme (CPIP) – verbal update

VAO is a pilot organisation in the CPIP and Caron Jenkins has been appointed as Community Planning Development Worker to take forward the work.

A check list was circulated to VAO members and a separate one to CPP partners. There was a 14% response rate from the third sector. Gail thanked those who had responded. While the response rate was lower than hoped, it provided a uniform message. The responders stated that the Orkney Community Planning Partnership needs to clearly define its purpose and role, using understandable language; it needs to be community led; needs to address the complexity and number of CPP groups; and needs to consult on the three main aims of the partnership. A meeting being held the following week will form these into an improvement plan, with the work being led by Caron.

7 New facilities – verbal update

Gail informed the group that the bid for an extension to the Travel Centre was approved as part of OIC's capital budget at a meeting in October. While the timescale is longer than hoped for, being part of the 2017-19 Capital Programme, and the development still needs to go through planning and SEPA, it is a very positive step. The New Facilities Working Group will meet shortly to begin work on the project plan and Gail will keep the group informed of progress.

8 Scottish Ambulance Service Focus Group

Gerd informed the group that the Scottish Ambulance Service had requested a Focus Group in Orkney to discuss their strategic development. The Service want train paramedics to treat patients at home and reduce the number of hospital admissions. The Service is also planning to introduce telephone triage to assess whether or not an ambulance is necessary. Gerd encouraged people to attend the Focus Group on 26 November, highlighting the importance of a strong voice in Orkney given our unique geographic locations.

Gerd noted that the Scottish Health Council have run a number of focus groups in Orkney and that they usually provide a good feel of whether a planned change is important for Orkney. He advised that the attendance at the focus groups is often very poor and highlighted that the SHC tend only to offer focus groups on issues of local importance. There followed a discussion on ways to encourage attendance and avoid 'consultation fatigue'.

9 Member updates

Scottish Health Council (SHC) – Gerd told the group that the SHC were doing some interesting work with NHS Orkney on the Child Healthy Weight Agenda and working closely with the Blide Trust and OHAC on mental health.

Red Cross – Lorraine informed the group that she is new in the post which is temporary until December.

Blide Trust – Frazer told the group that he is working with the Community Mental Health team and the SHC to arrange consultation and debate about mental health services. There is a Mental Health Workshop being held on 5 December which will look at developing a local plan for mental health services in Orkney. Frazer will forward the details.

Victim Support – Angela advised that Victim Support now has an office in Orkney and that they are based in the Police Station.

Access Panel Orkney – Pat informed the group that she is attending the last of her training sessions next week and noted that she is very glad Victim Support are back in Orkney.

Kirkwall Bowling Club – Peter told the group that they have been working with S2 and S5 pupils from KGS. In January the club will start sessions for pupils at Papdale, Glaitness, St Andrews and The Hope (this is arranged through schools activities). He hopes to arrange an inter-school competition. The club continue to offer support for young people with disabilities.

Arthritis Care – Maureen informed the group that Arthritis Care is running a large project on *Joint activity – self management for long term conditions and Tai Chi sessions*. She highlighted that the project is not just for Arthritis sufferers, but for all long term conditions, particularly MS and Parkinsons. The project has funding until March. Arthritis Care is currently trying to secure funding for a part time member of staff.

10 AOCB

SLAs – Gail has discussed again with Caroline Sinclair. She informed the group that there is no planned change for the next financial year, including no revisions of the SLAs other than date and amount in order to speed up the process. It is unclear when the move to procurement and commissioning will happen but Gail will keep it high on the agenda and keep the group informed.

Banking survey – Gail advised that there was no clear outcome from the banking survey, with a 50% of responders reporting difficulty with their bank and 50% none. Issues were identified around organisations being a company or an unincorporated organisation.

Early Years Change Fund – Gail advised that this is linked to the Integrated Children's Services Plan and that a report has been submitted. Information was received on resources deployed

by third sector organisations. While a higher response rate would have been preferable, enough were received to give a figure which was significant.

Rhoda Walker email – an email from Rhoda Walker regarding the new hospital build was circulated to specific groups. Gail suggested that she be invited to speak at the TSF. Gail advised that she is meeting with Albert Tait to discuss the involvement of social enterprises in the construction project.

11 Date of next meeting

22 January 2015