



Minute of the Third Sector Forum meeting held at 11am on Thursday 22 May 2014 in the VAO Board Room, Anchor Buildings.

Present: Sheila Garson (VAO), Gail Anderson (VAO), Pat Shields (Orkney InfoNet & Access Panel), Sue Sulat (Pickaquoy Trust and WAO), Rachel Peace (Age Concern Orkney), Frazer Campbell (Blide Trust), Gerd Peters (Scottish Health Council), Granville Solloway (Heart Support Group), Hillary Allen (PASS), Angus Ross (Orkney Foodbank and Street Pastors), Michael Moar (Stromness Shopping Week), Hazel Aim (Orkney Disability Forum), Debbie Sutherland (YPeople Orkney), Jayne Traynor (Hoy Development Trust).

In attendance: Cecily Cromby (minutes), Audit Scotland representatives.

1 Welcome

Sheila welcomed those present and thanked them for attending

2 Apologies

Apologies had been received from Carol Jenkins, Peter Cockburn, Maureen O'Reilly, Andy Spence-Jones, Trudy Marwick, Olivia Tait, Erika Copland, Helen Castle, Michelle Coster, Mike Cooper, Helen Moss.

3 Minutes of the last meeting

The minutes were approved as a true and accurate record.

4 Matters arising

Item 4 Wise Group – A proposal has been made to fund four people to deliver mentoring services. OACAS are part of the discussions to take the project forward. Gail will keep the group updated.

Item 6 (a) CPP Steering Group – An exploratory meeting is planned to look at the joint resources available to achieve the three previously identified priorities.

Item 6 (b) GIRFEC – Three Focus Groups for the 3rd Sector National Project are being held over the next few weeks. Gail noted that there had not been a good response so far from the Third Sector.

Item 6 (c) Parenting Strategy Working Group – A joint workshop has been held and a questionnaire has been sent to parents. The strategy will be drafted once responses have been received.

Item 6 (d) Joint Commissioning Strategy and Change Fund Group – The CPP have approved the establishment of a Data Sharing Working Group. The first meeting will look at the Group’s role and to identify additional members.

Item 6 (f) Adult Protection Committee – Training has been arranged and Edwina will circulate details.

Item 6 (g) Welfare Reform Update – VAO and CAB have applied for funding from the Welfare Reform Resilience Fund for laptops and training for volunteers to help people use the new system. Gail will keep the group updated.

PASS Report and Case study – had been circulated to members for noting.

5 Third Sector Working Group Minutes

The minutes from the TSWG on 27 March 2014 had been circulated to the group.

Two expressions of interest had been received for the appointment of a Third Sector representative to the Orkney Alcohol and Drugs Partnership (OADP) Strategy Group. A ballot of SF members was held and Debbie Sutherland, YPeople, was duly elected.

Frazer advised the group that he was still awaiting his organisation’s Service Level Agreement and therefore funding had not yet been released. It was noted that others had had similar problems therefore Gail would follow up.

6 Updates

a) Draft Regulations Relating to Public Bodies (Joint Working) (Scotland) Act 2014 – Set 1, May 2014

Circulated for information. Gail advised that no decision has been taken yet in Orkney, though this will have to be done soon. Gerd advised that a meeting is being held on 29 May to discuss this.

Gail advised that the Change Fund Working Group now incorporated work to draft a Joint Commissioning Strategy as part of the work towards health and social care integration. Once a decision has been made locally, Gail will arrange an initial consultation with the Third Sector Forum.

b) Integration of Health and Social Care – opportunities for community-led health

Circulated for information. No comments were made by the group.

c) Active Aging Report

Circulated for information. Sue raised concern that this is being controlled and managed by the Health and Social Care agencies and that Sports groups should be more involved in the decision making process given their expertise in service

delivery. A closer group could be established concentrating on delivery. The Pickaquooy and other centres need timelines to establish business plans.

Gerd noted that the Healthy Communities Group is very large and made up mostly of Public Sector representatives. He added that the Third Sector are enthusiastic and should have greater involvement in all processes. Gail and Gerd will follow this up.

d) Early Years Collaborative Newsletter May 2014

Circulated for information. No comments were made by the group.

7 Third Sector representation on the NHS Orkney Winter Planning Group

Gail informed the group that a Third Sector representative had been requested by the NHS Orkney Winter Planning Group to replace Ben Lindsey (Red Cross) who is leaving the county. Gail will circulate the information to all TSF members and advised any interested parties to contact her. Hazel stated that she would be happy to take on the role if no one else is interested.

8 AOCB

a) Bus service consultation

Hazel advised that the Bus Service structure is about to change, with tenders for contracts to be reviewed at the end of the year. There is concern that the recent consultation process has been flawed, and there has not been enough consultation with elderly and disabled groups. Hazel raised several issues with the consultation survey: it was designed for those already using the buses and not relevant to potential service users; it was conducted on survey monkey (although paper copies were available on request); the survey gave an opportunity to comment on the service, along with standard questions on bus use, but these comments were not presented to councillors; 23% of responders were >60 which is not representative of service users (higher proportion of >60); the survey didn't ask about disability. Hazel advised that a decision is to be taken in June with no option for discussion after. She advised that any change in the Bus Service will almost certainly impact Dial-a-Bus.

Gerd advised that there are isolated young people in the community who need a good bus service. He was unsure if the issue had been raised at the Youth Workers Forum, but noted that it should be.

There was a general discussion on consultation processes and agreement among the group that this is an issue requiring further work. Gerd noted that OIC should improve the way they seek stakeholder input at the beginning of the process – issues should be brought to the various forums to check which stakeholders should be targeted. Concern was raised by Sue and Sheila that on-line surveys were restrictive, with vulnerable people being unable to access them. Sue commented on the success of a recent survey at the Pickaquooy Centre which used touchscreens. She also noted that

telephone surveys can be useful. Gail and Gerd noted problems with 'over consulting' the community. Gail advised that the CPP have issued guidelines on consultation, she will circulate for the next meeting. Sue noted that a peer review process for future surveys would be useful. Gail will look into a training/information session on survey construction.

9 Date of next meeting

24 July 2014 at 11am