

Minute of the Third Sector Forum meeting held at 11am on Thursday 23rd January 2014 in the MacGillivray Room, Kirkwall Library.

Present: Sheila Garson (VAO), Pat Shields (Info-net Orkney & Access Panel), Peter Cockburn (Kirkwall Bowling Club), Michael Moar (Stromness Shopping Week), Hannah Ker (VAO), Mike Cooper (Care & Repair) and Olivia Tait (Crossroads),

In attendance: Stephen Fraser (Scottish Fire & Rescue Service) and Rachel Peace (minute)

1 Welcome

Sheila welcomed those present and thanked them for attending.

2 Apologies

Apologies had been received from Gail Anderson, Hilary Allen, Erika Copland, Jayne Traynor, Sue Sulat, Helen Moss, Linda Lennie, Jack Moodie and Helen Castle.

3 Local Fire and Rescue Plan (Stephen Fraser)

An IT glitch prevented Stephen from displaying his presentation so he gave a short talk on the plan instead. He began by saying the 'Scottish Fire & Rescue Service' had recently been created, with 8 single services in Orkney under 1 unit. A local consultation is now under way on a local fire plan being developed within Orkney, Stephen explained the core function is to make the community safer and encouraged members to view the plan online and leave comments. Olivia had asked if you could still refer clients for a free fire safety check, Stephen is to provide information for doing this online.

Action: Rachel – circulate to members.

4 Minutes of the last meeting

The minutes were approved as a true and accurate record.

5 Matters Arising

Item 7 (b) CPP Steering Group – Mental health strategy had been discussed further at the TSWG. An Action Plan will be drafted once a new manager is in post.

Item 7 (e) Wise Group – A bid has been submitted and Gail is waiting for a response.

Item 8 Community Empowerment Bill Consultation – a small group had met and agreed on responses to the consultation questions.

Item 9 SCIPP Call for Innovation – A positive response had been given to the ideas submitted. An invitation had been received to attend a national workshop in February to discuss the ideas further.

Item 10 (a) – Caron Jenkins is the new manager of Age Concern Orkney.

6 Partnership Feedback

- a) **Welfare Reform Working Group** – circulated with the minutes for noting.
- b) **GIRFEC** – A group has been formed and a workshop was held on 23rd January to discuss the next steps. A local group has been established by Peter Connolly to work on other aspects that are not included in the national project. A request for third sector membership was acknowledged.
- c) **Self-Directed Support Working Group** – plan attached for noting.
- d) **NHS/Third Sector Matrix Action Plan** – for information. Gail is a member of a new working group that will draft a joint commissioning strategy and will be in touch with members for information once she knows what is required. This will be discussed further at the next TSWG meeting.
- e) **Orkney Health and Care Committee** - Several issues had been identified for further discussion and work on an action plan is underway. Papers are available.
Scottish Government guidance on choosing a Care Home – had been discussed. Third sector involvement is crucial to ensure appropriate support is in place for people leaving hospital. Papers are available and the topic will be discussed at the next TSWG meeting.
- f) **Integrated Children’s Service Plan** – has been finalised and will be updated.
- g) **Change Fund** – will cease in 2015 with no indication of a replacement fund which will have obvious implications for organisations in receipt of funding. Voluntary Action Scotland are in discussions with the government and Gail will keep everyone updated with any developments.
Single Point of Referral Workshop – a session had been held to discuss improving communication and information sharing between third sector and statutory groups and to create a single referral form for the third sector, unfortunately only one third sector representative attended. An action plan is to be produced and the next meeting will be held in March.
CPP Steering Group – Gail is to request that a working group be established to look into the issue of information sharing within and across agencies and be recognised as a barrier to progress on joint working.
Integration Bill – NHSO and OIC held two independent meetings with no view at this stage about which model will be adopted.

h) Member feedback

Hannah Ker (VAO) updated members on the new HR service.

Peter Cockburn (Kirkwall Bowling Club) reported that it was a very quiet time of year for the club as it is closed until the 3rd week of April. He commented that they were impressed with the new KGS sports facilities and hoped to recruit more junior members.

Mike Cooper (Care & Repair) reported that the Fuel Poverty Group had disbanded but another group 'THAW Orkney' is being established to tackle fuel poverty in Orkney and will be looking for third sector membership.

Pat Shield (orkney info net and Access Panel) explained that orkney info net is a health information database which is one place to access information on a service or illness and the Access Panel was to resolve access issues to buildings for disabled people.

Michael Moar (Stromness Shopping Week) informed members that a letter had been written to the Orcadian requesting more volunteers to help with Shopping Week and had received a good response.

Olivia Tait (Crossroads) mentioned that Sarah Sanders was now back in post at ILP and that Crossroads were very busy with lots of referrals coming in. Olivia went on to say Crossroads were having to monitor how and who they spend the change fund money on and to show whether it's shifting the balance of care.

7 Review – Discussions were held within the group – responses noted below.

a) What do you value about TSF:

Information, presentations, catch ups, essential to meet to maintain good relations, exchange ideas, statutory bodies promoting information on their services, reports from Gail on other statutory meetings.

b) What do you think could be improved:

Works fine, lack of people attending, put dates in your diary as soon as they are circulated and don't cancel it to attend another meeting, video conferencing, ask development trusts to attend at least one meeting per year to update members on what they're doing.

c) What are your priorities for next year:

Olivia mentioned that services going out to tender could be a huge issue for third sector groups, and registration for care at home workers in the outer isles could have a massive impact on Crossroads and she was in discussions with Liam McArthur about changing the process.

d) How do we increase member numbers:

A good cross section attend but do not attend all meetings, groups aren't aware of TSF, add small snippets on the newsletter about what's been discussed at meetings, advertise on Radio Orkney, in the Orcadian-needs to be promoted and explained more, smaller groups don't attend as quite often

discussions are irrelevant to them, hold evening/annual meetings that are more aimed at smaller organisations.

8 AOCB

There was no other business.

9 Date of Next Meeting

27th March 2014, at 11am.

There being no further business the meeting was closed at 12.30pm