



Minute of the Third Sector Forum meeting held at 11am on Thursday 17 November 2016 in the Staff Room, VAO, Anchor Buildings, Kirkwall

**Present:** Sheila Garson (VAO), Gail Anderson (VAO), Phyllis Braby (Orkney Heart Support Group), Samantha Payne (Red Cross), Gerd Peters (Scottish Health Council, Orkney), Olivia Tait (Crossroads Orkney),

**In attendance:** Cecily Cromby (minutes)

## 1 Welcome

Sheila welcomed those present and thanked them for attending

## 2 Apologies

Apologies had been received from Hilary Allen, June Anderson, Zelda Bradley, Helen Castle, Erika Copland, Michael Cromby, Simon Gordon, Michelle Koster, Bryan Milner, Gillian Skuse, Andy Spence-Jones,

## 3 Minutes of previous meeting held on 22 September 2016

The minutes were approved.

## 4 Matters Arising

**Item 4. The Orkney Partnership Board (TOPB).** Gail advised that the Your Island Your Choice survey closed on 18 November and that there had been a good response from the Isles. Visits to the Isles would be starting the week beginning 21 November to follow up the survey and discuss Participatory Budgeting. An inter-island Steering Group had been formed and would decide how to take the project forward. She advised that small events in each of the Isles would be followed by a larger cross Island event in March. She noted that the group were working closely with Community Planning and OHAC who would use the information as part of their locality planning.

**Item 6ii). Orkney Health and Care.** Gail advised that representatives had received an induction on 23 September and that a report had gone to the Board on progress to date. There was good representation from the Isles but vacancies remained for Third Sector and Carer representatives. Gail asked members to let her know if they were interested in the opportunities. Appointments were for two years but that representatives would not be required to stay in post for the full two year term if chose not to. She noted that another year was needed to embed the process and that support would be provided.

## 5 **Third Sector Forum and Third Sector Working Group: Review of Structure and Remit**

Gail noted that the small sub-group had not yet met and that there had been no meeting of the TSWG in October. She suggested that a workshop be held in early 2017 to discuss the results of the survey, all agreed.

## 6 **Partnerships**

### **i) Community Justice Partnership Model FAQs (attached)**

Gail asked members if they thought a facilitated session to look at how the third and statutory sectors engage with the model would be useful. Gail will circulate the request to all members.

**Action: Gail**

### **ii) Community Empowerment (Scotland) Act 2015: Part 2 Community Planning Near Final Guidance and Regulation (attached) and Asset Transfer Draft Final Guidance (attached).**

Gail discussed the possibility of inviting a colleague from Highland to facilitate a session on the Guidance. Members discussed differences and similarities in the potential use of Asset Transfer in areas such as Highland and Orkney, noting that while Orkney doesn't have large landed estates there are a number of redundant buildings.

### **iii) Child and Adult Protection Committees (minutes attached)**

Gail noted that the Child and Adult Protection Committees were relevant to most third sector organisations. She indicated that she would be more proactive in disseminating the information to members of the TSF.

### **iv) Draft Integrated Children's Services Plan for comment by 28 November (attached)**

Gail advised that she would email the Draft Plan to all members for comments. She noted that the plan was more strategic than operational and that it was quite a broad document. Members noted that the document was accessible and a good piece of collaborative work by all services and sectors.

### **v) Update from OHAC Strategic Planning Group (not on Agenda)**

Gail advised that this would be discussed at the next meeting of the TSWG. She noted that the IJB had approved responder training. She advised that the lead group of the Integrated Care Fund had been established and noted that she had mentioned at the meeting that the third sector had not been involved in this as in past years.

A workshop would be held to look at the Locality Plan on 9 January 2017 and Gail advised that feedback from the third sector would be beneficial before this meeting. She advised that the Draft Market Facilitation Plan needed further discussion about commissioning and noted that it was unlikely that the new process would start until 2019. She highlighted that the involvement of the third sector in this discussion was essential.

Gail advised that OHAC budget setting was still at an early stage as they had to wait for OIC and NHS Orkney to set their budgets before deciding their own. She noted that the best hope for the third sector was that there would not be a cut in funding.

Gail noted that clarity was needed regarding which documents from the Planning Group could be shared and that sufficient time was not always given for feedback.

Gail advised that the next meeting of the Strategic Planning group would be on 8 March 2017.

## **7 Members Update**

**Red Cross:** Samantha advised that the Red Cross had secured funding to recruit and train 10 new volunteer drivers. She noted that it was a long process and that all volunteers would require 3 days training South. Members discussed that this was potentially prohibitive and Samantha advised that she hoped to become a trainer so that future training could be delivered locally.

**Scottish Health Council, Orkney:** GP spoke about current developments in terms of citizen participation. He outlined the role and remit of Scottish Health Council, which is developing to better meet the challenges and opportunities of health and social care integration.

**Orkney Heart Support Group:** Phyllis informed members that defibrillators had been issued to every group that had requested one. She also noted that they Orkney Heart Support Group had been nominated by a team from Westray School for the Youth Philanthropy Initiative Project.

She advised that the Orkney Heart Support Group would be fundraising in Tesco and that they had been informed that they were not permitted to sell raffle tickets in the store.

**Crossroads Orkney:** Olivia advised that Crossroads had advertised for an assistant manager. She noted that Crossroads were hoping to expand their services to provide support to elderly folk who did not currently have a carer and expand their service to the Isles. She advised that Crossroads Scotland would now be inspecting the Orkney branch annually and noted that there was sometimes a lack of understanding of local organisations and geography. She noted that Shetland had pulled out of the national Crossroads body. Gail advised that as part of the Participatory Budgeting process, up to £6,000 funding was available to any organisation with a project that would benefit more than one island. She noted that this provide the opportunity for organisations to trial projects across the isles and that VAO would be advertising this opportunity shortly.

**VAO:** Gail advised that she had attended an HIE facilitated session on Community Led Care. She advised that Development Trusts were looking at how they could work with OHAC to improve elderly care and there was discussion about building sheltered housing. She noted that Karen Stevenson had discussed Self-Directed Support and that a draft action plan had been drawn up.

Gail advised that the Dementia Strategy Group had met and the work was very positive. Work was progressing securing a dementia advisor and co-ordinator for Orkney, one post would be managed by Alzheimer Scotland.

## **8 AOCB**

**Dounby shopping night** – Samantha advised that the Dounby Shopping night was taking place that evening.

**CPR Training** – Cecily advised that staff at VAO had recently received CPR training from the Fire Service. She noted that the training was very comprehensive and encouraged all organisations to arrange a session.

**11 Dates of next meetings**

19 January 2017 – VAO Board Room, Anchor Buildings  
23 March 2017 – MacGillivray Room, Kirkwall Library  
18 May 2017 – VAO Board Room, Anchor Buildings  
20 July 2017 – MacGillivray Room, Kirkwall Library  
21 September 2017 – VAO Board Room, Anchor Buildings  
23 November 2016 – MacGillivray Room, Kirkwall Library