



Draft Minute of the Third Sector Forum meeting held at 11am on Thursday 21 June 2018 in the VAO Board Room, Anchor Buildings, Kirkwall

Present: Sheila Garson (VAO), Gary Amos (VAO), Gail Anderson (VAO), Phyllis Braby (Orkney Heart Support Group), Frazer Campbell (Orkney Blide Trust), Erika Copland (Homestart Orkney), Andrea Spence-Jones (Advocacy Orkney), Gillian Learmonth (YPEople) and Trisha Urquhart (Samaritans Orkney)

In attendance: Ingrid Berry (minutes), Ewan Masson (Outreach Office, Scottish Government) Heather Galway (Scottish Government Health and Sport Committee)

1 Welcome

Sheila welcomed those present and thanked them for attending. Members then introduced themselves.

2 Apologies

Apologies had been received from Sarah Murray (Royal Voluntary Service)

3 Minutes of previous meeting held on 22 March 2018

The minutes were approved.

4 Matters Arising

Item 13. Members Update – Orkney Heart Support Group

Phyllis advised members that the equipment was now located back at Burray School.

Item 6. Term of reference

Gail confirmed that the Terms of Reference had been updated.

Item 10. Growing Up in Orkney 2 Conference Report

The Report was noted.

Sheila welcomed Ewan and Heather to the meeting at 11.10am

5 Parliamentary Outreach – Ewan Masson, Outreach Officer, Scottish Government

Ewan thanked members for their time and explained that the Outreach team help parliamentary committees to engage with different groups. They can arrange visits to local groups within areas of interest to create engagement to conduct informed inquiries. They also run workshops for committees to help them understand what is going on in local communities especially within the Third Sector. They do understand they cannot do their work effectively without local contacts.

There are a team of 4 outreach workers, each working with 8 local authorities. These areas are split into a mix of city, island and rural locations. Previously it had seemed like a one way relationship where they would visit a TSI, but then there would be no follow up on issues discussed. Allocating local authorities to a member of the outreach team means that groups can put a face to the name and have a point of contact to enable a two way conversation.

They also work closely with committees to ensure the correct level of engagement can happen to help gather evidence for important issues.

6 Heather Galway (Scottish Government Health and Sport Committee)

Heather explained to members what she did as a clerk of the Health and Sports Committee. She explained that carrying out visits they hoped to gain an island perspective. She gave examples of some of the issues the committee had been working on, which were the Health Care Staffing Bill and Organ Donations opt out system.

The committee hold two types of enquiry: formal vocal evidence and informal sessions which gain the most valuable feedback. They approach various focus groups to gather information through a full, truthful experience. For example working with groups such as drug addiction recovery.

There was a discussion regarding public consultation on different reports and how this can help communities by allowing specific issues to be discussed in the right settings. A challenge arose when policies do not include specific sections of the population. The question then was what happens to them and who can support them. Members agreed that consultation is engagement based on continuous relationships.

Ewan added that the outreach team started with one worker and this is now up to four team members, resulting in better engagement. There is also a new Engagement Committee starting shortly. Members went on to comment on the struggles within the different groups. All services are being pushed, user numbers continue to rise and resources either remain static or are decreasing, this is now causing more issues for users, like stress and anxiety. It is about accessibility of services rather than branding, ie people as people and not a group.

In summary Outreach is about finding ways to engage with groups, that will enable engagement between themselves and parliament and to provide evidence to take to committees. Heather went on to say that members do not get involved at the start of bills but will review these after a year. The power of the committee is that they can push for changes within bills and strategies. Feedback can be passed individually rather than collectively onto members. Committees are published on the website or you can get in touch with Ewan.

Sheila thanked Ewan and Heather for attending the TSF meeting, Gail commented that she hoped to continue with this engagement.

Action – Ewan to pass information onto group via Gail

7 Partnership Updates

i. The Orkney Partnership

Gail updated group members that the recent TOP meeting focussed setting up revised delivery groups to meet revised priorities. New delivery groups would focus on each of the priorities ie Strong Communities, Living Well and Vibrant Economy. Locality Plan actions had been allocated to the delivery groups who would now begin to draft delivery plans.

It was reported that PREVENT training offered to the third sector had been well attended.

i.1 Development of an Orkney Skills and Employability Strategy Group

It was reported that a revised Orkney Skills and Employability Strategy Group would be formed. Gail would keep members updated on progress.

Action – Gail

ii. Integration Joint Board: Strategic Commissioning Group Meeting

The name of the Group was corrected to Strategic Planning Group. Gary reported that difficulty in consulting with the sector was due to meeting papers being distributed very close to the date of the meetings. Gary had raised the issue and it had been agreed that in future papers would be circulated two weeks before meetings.

There had been a discussion on the Terms of Reference, but with approximately 30 at the meeting productive decision making was difficult.

Gary reported that he was currently researching how the public sector can reach through the third sector those people who are described as 'hard to reach'. When completed the paper will be forwarded to the OIC Strategy Manager for inclusion in induction programmes.

Heather commented that IJB in other areas were having similar problems and that the Government was aware of these. The Committee had been doing a big piece of work on NHS Governance, which should be published next month. It was noted that good practice seem to be reliant on strong Chief Officers. Gail asked if the Government was likely to step in. Heather stated that they would not intervene at the moment as the wished to provide sufficient time for agencies to work through the issues themselves.

iii. Community Safety: The Emerging Landscape and Future Opportunities, Safer Communities Division, Scottish Government

Gail informed members that the Fire and Rescue Service had offered to do a presentation on home fire safety. Members agreed to request this for the next TSF meeting.

Action - Gail

8 Special Interest Groups

i. Minutes of the Third Sector Working Group held on 27 April 2018 (attached)

The Minutes were noted.

ii. Minutes of the Health and Social Care Group meeting held on 16 March 2018 (attached)

The minutes were noted.

iii. Enterprise and Learning Sub Group and Arts, Heritage and Leisure Sub Group – verbal update

No update was available on the Enterprise and Learning Sub Group as the next meeting would be held in July.

The Arts, Heritage and Leisure Sub Group had a desire to exist virtually which would be enabled by the new online platform, not yet populated.

Gilliam Learmonth left the meeting at 1245.

iv. Online platform for the TSF and Sub Groups

Gary advised that an online platform had been created and that more information would be provided as developments continued.

9. Attached for information:

- i. Interim Safeguarding Guidance, OSCR
- ii. Briefing Note: Banking Protocol, Police Scotland
- iii. Factsheet: Your Guide to Getting Help, Careers Scotland

Members noted the information.

10 Members update

Homestart Orkney: Erika reported that they had been highlighting Loneliest Awareness Week, through social media.

Their AGM is next Tuesday, and YPI KGS team would give a presentation.

They are currently recruiting for a new administrator, the closing date for this was 29th June.

Orkney Blide Trust: Frazer reported that there will be an opening event for the walled garden next Thursday. They are also working jointly with Orkney College on the Archaeology Plus project.

They have received funding from the Scottish Government and the EU to expand their gardening and catering activities.

Voluntary Action Orkney: Gary reported that he is still working on the glossary, but will put it online when complete. He also reminded members that there was an OIC 'Meet the Buyer' event on Friday 29th June.

Advocacy Orkney: Andy noted that they had had one of their busiest periods. She also spoke about the challenges brought to service users and their carers of the proposed St Colms closure. They are currently awaiting news on an SDS funding application.

Orkney Heart Support Group: Phyllis reported that they had their AGM in April and the committee is unchanged.

Phyllis reported that the defibulator project had now ended with 17 defibulators being distributed. .

They are still experiencing cancelled NHS appointments especially at short notice for their service users.

They will be in the Blue door in January and Gail confirmed this will be published in VAO's Newsletter.

Samaritans Orkney: Trisha reported that it was their AGM on Monday. There will be a recruitment drive next month. Trisha updated members on the Choose Life Forum, which provided support for people coming out of prison.

VAO: Gail reported that the Adult Befriending Service was currently recruiting a part time Development Worker to start up BALL (Be Active Long Life) groups.

Community Led Care research has now been published.

14 AOCB

It was noted that Carol Stewart Health Promotions Manager had agreed to give a presentation at the next Health and Social Care Meeting

Action - Gail

15 Date of next meeting

20 September 2018

The meeting closed at 1.10pm