



Minute of the Third Sector Forum meeting held at 11am on Thursday 23 November 2017 in the MacGillivray Room, Kirkwall Library and Archive

**Present:** Sheila Garson (VAO), Gary Amos (VAO), Gail Anderson (VAO), Phyllis Braby (Orkney Heart Support Group), Mike Cooper (Care and Repair), Eileen Woodhouse (Westray Development Trust).

**In attendance:** Cecily Cromby (minutes)

## 1 Welcome

Sheila welcomed those present and thanked them for attending

## 2 Apologies

Apologies had been received from Hilary Allen, June Anderson, Renate Andrews, Zelda Bradley, Frazer Campbell, Helen Castle, Erika Copland, Simon Gordon, Michelle Koster, Bryan Milner, Sarah Murray, Samantha Payne, Gerd Peters, Michelle Robertson, Gillian Skuse.

## 3 Minutes of previous meeting held on 21 September 2017

The minutes were approved.

## 4 Matters Arising

### Item 4. Strategic Commissioning Plan progress report

Gail advised that she had circulated the Integrated Joint Board presentation.

### Item 5. General Data Protection Regulations May 2018 – What do we need to do?

Gail advised that the GDPR documents had been circulated to members.

### Item 6. Third Sector Forum Draft Terms of Reference

Gail advised that one comment had been received which requested that the role of the Third Sector Working Group (TSWG) be explained in the document. Gail advised that she would make changes and circulate.

**Action: Gail**

Gary suggested that the names of the special interest groups be included in the document. Gail noted that the names may change.

### Item 9. Meet the Buyer event

Gail advised that the documents had been circulated to members of the Health and Social Care special interest group (H&SC Group). Members agreed that the documents should be circulated to TSF members in addition to the H&SC Group.

**Action: Gail**

Members discussed the importance of an effective and balanced flow of information between the groups.

## **5 Special Interest Groups**

### **i. Minutes of the Third Sector Working Group (TSWG) meeting held on 28 September 2017 (attached)**

Gail thanked those who provided information on funding and advised that the paper discussing the economic impact of the third sector would be discussed with elected members at Orkney Islands Council (OIC). Gail advised that she would argue strongly against a reduction funding for third sector organisations.

### **ii. Health and Social Care meetings held on 15 September and 17 November 2017 (verbal update)**

Phyllis noted that the meeting on 17 November had been very interesting and beneficial to her organisation. Gary noted that there had been a useful discussion on the use of jargon and abbreviations and that this would be addressed by VAO in their communications strategy.

Gail advised that the commissioning process was discussed at the meeting and that it would begin in 2020. She noted that the third sector, including Development Trusts, would play a key role in the process. She advised that there would be a second meet the buyer workshop in January 2018.

## **6 The Orkney Partnership**

### **i. Revised Local Outcome Improvement Plan (attached)**

The Plan was attached for noting.

### **ii. Localities Plan (verbal update)**

Gail advised that the Localities Plan was part of the Your Islands Your Choice consultation. She advised that the outcomes of the consultation would be revisited and the priorities identified. This would then go out for consultation with those involved in the initial process following a workshop in November.

## **7 Islands' Bill: Consultation with third sector (informal notes attached)**

Gail advised that the Government had requested that Development Trusts be part of the consultation along with VAO. She advised that the committee would take the recommendations from the consultation back to Scottish Government ministers.

Members discussed the importance of the Bill given the issues that make island communities unique. Along with transport issues, the importance of good internet connectivity was noted in relation to both personal and business life on the islands.

## **8 Islands Deal (verbal update)**

Gail advised that the Islands Deal would bring additional money to develop local areas. A workshop was held in November which looked at issues for Orkney. This focussed on Kirkwall but would benefit the wider community. Gail advised she would circulate the information from the workshop once available.

**Action: Gail**

## **9 General Data Protection Regulations (GDPR) – Information Commissioners’ Office guidance documents (attached)**

Gail noted that the 12 step document had been updated. She advised that the GDPR would be a standing item on the agenda of the Third Sector Forum and Third Sector Working Group.

Gail advised that the GDPR was an issue for the Boards of third sector organisations.

Gail advised that the GDPR documents, including the data holding template used at VAO, would be circulated to all Development Trusts.

**Action: Gail**

Gail advised she would arrange a workshop in January which would provide more detailed information on the GDPR, particularly relating to smaller organisations. Members discussed the possibility of using skype for the isles.

**Action: Gail**

## **10 Social Enterprise:**

### **i. Building a Sustainable Social Enterprise Sector in Scotland Action Plan 2017-20 (attached)**

For noting. Gail advised that the Social Enterprise Plan would have a direct impact on how VAO support enterprise locally.

### **ii. Social Enterprise in Scotland Census 2017**

Gail noted that the results of the census clearly showed that social enterprise sits in the third sector, as approximately 75% of social enterprises recorded in the census were charities. The census also highlighted that Community Associations are enterprising organisations and fit the social enterprise model. The census also showed that rural areas have high levels of social enterprise and that a higher proportion of women are engaged in the sector.

## **11 Members Update**

**Orkney Care and Repair:** Mike advised that Orkney Care and Repair had secured 3 years funding which provided stability for the organisation and employees. The funding only covered 90% of what was needed to provide the services and Orkney Housing Association Ltd (OHAL) had helped to cover the rest through an agreement where Care and Repair provide support to OHAL tenants. Mike advised that Care and Repair would consider extending this service to eligible Council tenants.

Mike advised that Care and Repair would be celebrating their 30<sup>th</sup> anniversary in 2018 and noted that VAO had been instrumental in setting up the organisation.

**VAO Partnership and Development:** Gary advised that working with the TSF, TSWG and special interest groups would form a core part of his work at VAO.

**Orkney Heart Support Group:** Phyllis advised that the Orkney Heart Support Group had successfully raised funds for boxes in which to house the defibrillators donated to local schools. This would enable the equipment to be stored outside for access and use by the community.

**Westray Development Trust:** Eileen advised that she had been in post as administrator for Westray Development Trust since March and outlined current projects at the Trust. The Trust were looking to develop a local quarry to cut down the cost of importing stone. A consultation was underway to look at potential sites for social housing. The Westray Bargain Box, a charity shop based on the model of the Blue Door, had proved popular with residents and was generating money for local groups. A 2 year project to grow local produce, which had received LEADER and OIC funding was looking to develop ways of extending the growing season. The Development Trust were consulting with residents about the legacy of the Links of Notland project. Eileen advised that the Trust were also planning ahead to take account of any potential fall in revenue from the wind turbine.

Eileen advised that the Development Trust had 2 full and 1 part time members of staff along with 8 Directors.

**VAO:** Gail welcomed Gary to the VAO team. Gail noted that Rosie Alexander had recently been appointed to conduct a 5 month research project which would look at models of care for older residents on the isles. The aim of the project was to identify a model for the islands then apply for stage 2 funding to implement the model. The project would have both a practical and academic focus and was being supervised by Robert Gordon University.

**9 AOCB**

None

**10 Dates of next meetings**

TBC