

ONLINE TRAINING OPPORTUNITIES

Social Security Scotland: Scottish Child Payment Roadshow events:



Social Security invite you to their Scottish Child Payment Webex Event, where they will be presenting information about the payment.

At this event they will also be introducing the Child Winter Heating Assistance benefit.

Tuesday 27 th October 1.30pm-3.00pm	Book here
Thursday 29 th October 10.30am-12.00pm	Book here
Wednesday 4 th November 10.30am-12.00pm	Book here
Thursday 5 th November 1.30pm-3.00pm	Book here
Monday 9 th November 1.30pm-3.00pm	Book here
Friday 13 th November 10.30am-12.00pm	Book here
Monday 16 th November 10.30am-12.00pm	Book here
Friday 20 th November 10.30am-12.00pm	Book here
Tuesday 24 th November 1.20pm-3.00pm	Book here
Thursday 26 th November 10.30am-12.00pm	Book here

Website [here](#).

Children in Scotland Learning & Events



Wednesday 21st October 10.30am -12.00pm

[Vicarious trauma and self-care](#)

This webinar will explain the causes and effects of vicarious trauma and offer ways in which to self-protect and care.

Friday 23rd October 10.30am-12.00pm

[Supporting children and young people who self-harm](#)

Delivered by [Penumbra](#)

This webinar is designed to improve working practice, knowledge and skills by exploring the key issues associated with self-harm.

Tuesday 27th October 10.30am-12.00pm

[Promoting emotional wellbeing in autism](#)

Join this to learn about how to promote emotional wellbeing in children and young people on the autism spectrum.

You find can find details of upcoming webinars [here](#).

FUNDING OPPORTUNITIES

VAO Response, Resilience & Recovery Fund



We are pleased to announce that Voluntary Action Orkney will distribute a total of £2000 in grants from the Response, Resilience & Recovery fund. There will be 4 x £500 grants available to charities and constituted community groups with a bank account in Orkney.

Read the full article [here](#) along with the application [guidance](#) and the [application form](#).
Please ensure this form is returned to malcolm.scott@vaorkney.org.uk by 20th November 2020.

Community and Third Sector Recovery Programme



The *Community & Third Sector Recovery Programme* aims to support charities, community groups, social enterprises and voluntary organisations that are supporting people and communities through the shift from lockdown to recovery.

As well as providing ongoing crisis support, they will be planning and implementing changes to adapt and thrive in a very different social and economic climate.

The programme is now open and has two strands: *Adapt & Thrive*, and *Community Recovery Fund*:

The Adapt & Thrive fund supports organisations to change and recover.

Working with an advisor, organisations will be supported to develop a plan so they can adapt to the challenges presented by COVID-19, operate sustainably, and continue to have a positive impact in their communities.

Find out more and apply [here](#).

The Communities Recovery Fund

Communities Recovery supports the delivery of services in communities that were suspended or reduced because of COVID-19, or the creation of new services that tackle new challenges presented.

To find out more and to apply visit the SCVO website [here](#).

N.B. In some cases, applicants may wish to access both strands. This is allowed but please read the additional guidance for each strand and identify what is most relevant to the organisation at this moment in time.

The Postcode Recovery Fund



This fund consists of a three-stage application process:

Stage 1 will open for charities to submit the high-level details of their project and the problems they are trying to solve.

Stage 2 involves the most impressive, impactful and original projects being shortlisted submitting a more detailed project application.

Stage 3 will invite the very best entries to give a formal presentation to an assessment panel.

Applications for the Postcode Recovery Fund can be made from 1st October until Friday 30th October. For further information or how to apply see [here](#).

The successful applications will be announced in March 2021.

The Alice McCosh Trust



The aim of the Alice McCosh Trust is to advance education by providing or assisting with grants for work or study related to natural history and/or the environment. The grant could, for example, cover the cost of a school field trip or project, an expedition as part of a research project or the development of new teaching materials for schools or institutes of higher education.

Minimum: £600 Maximum: £1,000. *Further information or how to apply [here](#).*

Historic Environment Recovery Fund



This fund will support organisations within Scotland's historic environment sector which were financially viable prior to COVID-19 and are now at risk of failure or unable to resume operations or activity. By historic environment sector, we mean organisations which look after, safeguard and promote historic buildings, structures, monuments and other sites created by people, as well as traditional skills and intangible elements associated with Scotland's historic environment.

Grants will be available under two funding streams for costs to be incurred before 31st March 2021, with the aim of helping to address immediate needs relating to re-opening to the public; protecting jobs, capacity and skills; and enabling organisations to undertake planning to regain longer-term financial sustainability and adapt to new ways of working.

For further information or how to apply see [here](#).

Youth Arts Access Fund



The £3m Youth Arts Fund has largely been provided to enhance the existing Youth Music Initiative programme (YMI) managed by Creative Scotland. The YMI Access to Music Making fund is an established strand of the annual YMI programme creating access to high-quality music-making for children and young people aged 0-25 years.

Further information or how to apply [here](#).

British Science Event Grants



Applications for British Science Week (taking place between 5-14 March 2021) are now open. There are two grant schemes available:

- The Kick Start scheme offers a variety of grants, up to £700 for schools in challenging circumstances to organise their own events as part of British Science Week.
- The Community Scheme offers £500 to £2,000 grants for community groups that work directly with audiences who are traditionally under-represented and currently not engaged in science activity.

Further information and how to apply [here](#).

Weston Culture fund



This **£25 million** fund is designed to support mid to large scale cultural organisations in the UK to restart work, re-engage with audiences, adapt to changed circumstances and generate revenue. The fund is specifically for charitable organisations with a pre-Covid regular annual income of £500,000 or greater; smaller organisations will be able to apply for the regular grants programme via the website as usual.

Further information or how to apply [here](#).

Sylvia Waddilove Foundation- Covid-19 Emergency Fund

The Foundation has set up an emergency fund to help small to medium sized organisations who are struggling to manage the financial impact of COVID-19 either because of increased demand for their services or loss of income. The fund is targeted at organisations in a critical position. The organisation must operate in one of the following categories: education relating to non-domestic animals; visual and performing arts; medical research; the relief of disability or severe illness; the accommodation of those in need.

Further information or how to apply [here](#).

Peer to Peer Resource Funding for People Living with Dementia and their Carers



The Life Changes Trust has launched two funding opportunities, one for people living with dementia and the other for unpaid carers of people with dementia. The Peer to Peer Resource Fund supports both unpaid carers and people with dementia to share their knowledge and expertise with each other and beyond. Awards of £500 to £5,000 will be made to create peer-to-peer support resources.

Find out more [here](#).

Scottish Action Fund- Communities Foundation



The FCC Scottish Action Fund provides grants of between £2,000 and £40,000 to not-for-profit organisations for the following types of projects eligible under Scottish Landfill Communities Fund (SLCF).

We are able to provide funding towards the Objects of the SLFC:

- Land Reclamation (Object A)
- The reclamation, remediation, restoration or other operation on land to facilitate economic, social or environmental use.
- Community Recycling (Object B)
- Community based recycling, re-use and waste prevention projects.
- Public Amenities and Parks (Object C)
- To provide, maintain or improve a public park or other public amenity.
- Biodiversity (Object D)
- The conservation or promotion of biological diversity through the provision, conservation, restoration or enhancement of a natural habitat or the maintenance or recovery of a species in its natural habitat.
- Historic Buildings (Object E)
- The maintenance, repair or restoration of a building, other structure or a site of archaeological interest which is a place of religious worship, or a site of historic or architectural or archaeological interest and is open to the public.

Read the full information [here](#)

Community Building & Vehicle Grants



Two more Grants from the Robertson Trust:

Community Vehicle Grants

- For registered charities with an annual income of between £25,000 and £2 million
- Capital funding of £1,000 to £10,000 for a vehicle to support your work towards the purchase of a new or used vehicle, or the upgrade of an existing one
- Apply anytime – no set closing date
- Decision within 8 to 10 weeks.

For further information or to apply see [here](#).

Community Building Grants

- For registered charities with an annual income of between £25,000 and £2 million
- Capital funding of £2,000 to £75,000 towards a community hub* where your work is based towards new buildings, or the upgrade and refurbishment of existing buildings
- Apply anytime – no set closing date
- Decision within 8 to 12 weeks.

For further information or how to apply see [here](#).

Robertson Trust- new funding



The Robertson Trust offer both revenue and capital funding for registered charities and constituted community groups that help people and communities in Scotland who are living with poverty and trauma.

For more details of the kind of work they fund, take a look at [Who and what we fund](#).

There are no set closing dates, so you can apply at any time.

Here is an overview of the current funds:

Wee Grants

For constituted community groups and charities with an annual income of less than £25,000
Funding of up to £2,000 for one year only

Small Grants

For registered charities with an annual income of between £25,000 and £100,000
Revenue funding of between £2,000 and £15,000 for up to five years

Large Grants

For registered charities with an annual income of between £100,000 and £2 million
Revenue funding of between £15,000 and £50,000 for up to five years

Further information [here](#).

COVID-19 Business Support Top-up Grant



Orkney Islands Council is providing a one-off 'top-up' grant to provide additional support to local businesses who have suffered as a result of the coronavirus pandemic. If your business has been in receipt of grant support from a qualifying Scottish Government Coronavirus support scheme, you may be eligible for an additional 10% of the value of the grants you have been awarded.

Please note, this fund will be open to applications until 31st October.

Full details are available [here](#). View the guidance [here](#)

Community Climate Asset Fund



Supporting the Green Recovery in Scotland's Communities

As Scotland emerges from COVID-19, The Community Climate Asset Fund has had the chance to build a greener, fairer and more equal society and economy.

The climate emergency has not gone away and Scottish Ministers remain absolutely committed to a just transition to net-zero emissions by 2045.

The Community Climate Asset Fund (CCAF) is a Scottish Government fund, administered by Keep Scotland Beautiful.

Further information and how to apply [here](#).

Next Step Initiative-Comic Relief Grant Programme Now Open



Next Step Initiative (NSI) has partnered with Comic Relief as an intermediary to provide financial support as well as to improve the vital capacity of Black Minority Ethnic (BME) community groups across Scotland. This is in recognition of the disproportionate impact that Covid-19 has had on Black and Asian communities, and to help address these inequalities as part of Comic Relief's wider Covid-19 crisis response.

Please note the deadline for applications is 12noon on the 17th of October 2020

Further information [here](#).

Sport Scotland facilities fund



This fund supports capital projects that create or improve places where people take part in sport and physical activity. Awards of up to £100,000 are available for sports facility projects within club & communities, school & education or performance sport environments. In clubs and communities, they will support:

- new, upgraded or extended sports facilities;
- Inclusive changing facilities;
- facilities that provide or improve access for outdoor sport and adventure activities;
- floodlights that increase capacity at appropriate sports facilities; and
- major items of sports equipment.

They will provide enhanced support to projects within or serving the most deprived communities, according to the Scottish Index of Multiple Deprivation (SIMD).

Please note that the next deadline for submission of new Sport Facilities Fund applications has moved to 1st November 2020.

Full details are available [here](#).

National Lottery Community Fund Scotland - Programmes to Remain Open



The National Lottery Community Fund Scotland has made the decision to keep its current funding programmes open for an extra 18 to 24 months to help support third sector organisations respond to and recover from the impact of the pandemic. The Grant- 'Community-Led Activity' - will be adapted to be relevant to the current situation. The National Lottery 'Awards for All' and 'Young Start' will remain open and unchanged.

A full update can be found [here](#).

Pedal for Scotland



Community organisations can now apply for grants of up to £10,000 to organise beginner-friendly, local cycling events in 2021.

Two grants are available:

- Up to £10,000 for Pedal for Scotland events with 250 - 700 participants, delivered in partnership with Cycling Scotland
- Up to £1,000 for community cycling events with 50 – 250 participants, delivered independently.

Read this [overview](#) to find out the funding criteria, what can be funded and the main responsibilities of organisers. Further information [here](#).

- **Deadlines for applications**
- **Round 1 – 30th November 2020** (for events happening before 30th June 2021)
- **Round 2 – 12th February 2021** (for events happening before 31st October 2021)

The Resilient & Inclusive Communities Fund



The *Resilient & Inclusive Communities Fund* is a small grant programme from BEMIS, funded by [Foundation Scotland](#) from the Response, Recovery and Resilience Fund, for diverse Ethnic Minority community groups and organisations to set up programmes and services supporting disadvantaged and excluded communities.

The programme will run from September 2020–March 2021.

Grants of up to £3,000 are available to local community groups and organisations supporting communities that are:

- Experiencing, or are at risk of, domestic abuse;
- Living with poor, interrupted or impaired access to food, shelter and necessary amenities (e.g. sanitation, heating);
- Experiencing poor or interrupted access to critical advice, services or care (owing to poor digital access, language barriers, physical or cognitive restrictions, changing circumstances, etc.);
- Experiencing poor or worsening mental health (e.g. compulsion, dependencies, depression); and
- In poverty, or are at risk of poverty or destitution (especially those with no recourse to public funds)

Full details available [here](#).

The programme will run from **September 2020–March 2021**.

Kickstart Scheme



As part of the UK government's [Plan for Jobs](#), a new £2 billion [Kickstart Scheme](#) will create hundreds of thousands of new, fully subsidised jobs for young people across the country.

The 6-month placements are open to those aged 16-24 who are claiming Universal Credit and are at risk of long-term unemployment. They will be available across a range of different sectors in England, Scotland and Wales. Employers will receive funding for 100% of the relevant National Minimum Wage for 25 hours a week, plus associated employer National Insurance contributions and employer minimum auto-enrolment pension contributions.

Applications are being accepted now from employers or groups of employers – [check the guidance for employers](#). Young people can [find out more about the Kickstart Scheme](#) at the 'jobhelp' website.

Elise Pilkington Charitable Trust - Grants for registered equine charities or charities/hospices supporting older people

Charities in the UK and around the world are under intense pressure through a combination of a serious loss of income and significantly increased demand.

At this time of profound challenge, the Elise Pilkington Trust (EPT) remains committed to its core work funding equine welfare and work supporting older people in the UK and overseas.

Whilst they are currently unable to assist with direct emergency funding, they continue to receive applications through their normal process.

Further information [here](#).

BBC Children in Need Emergency Essentials Programme



BBC Children in Need Emergency Essentials Programme (delivered by Family Fund Business Services) supports children and young people who are facing exceptionally difficult circumstances. The programme provides items that meet a child's most basic needs such as a bed to sleep in, a cooker to provide a hot meal and other items or services critical to a child's wellbeing.

All applications must be made by a registered referrer.

Further information or how to apply [here](#).

“Our Local Nature” Grants



The "Our Local Nature" Grants are available to fund innovative projects, designed and led by young people in the UK, which aim to increase access to local natural spaces and encourage a deeper appreciation and understanding of nature. Applicants should seek to affect change or empower local young people and the surrounding communities to increase access to natural spaces and improve understanding of the local biodiversity.

The maximum award is £1,000 per proposal. They welcome and encourage applications for significantly lower amounts. The Society is happy to co-fund any project with another organisation. This grant is purposefully broad and welcomes novel ideas. Some examples of possible proposals could include running a school festival about nature, painting community murals showcasing biodiversity in the area, building a community garden, creating a nature walk, hiring a speaker to come and talk about local foraging.

Further information [here](#).

Applications close on 1st November 2020.

Red Cross Hardship Fund



The Hardship Fund was created by the British Red Cross to help those most financially impacted by the coronavirus outbreak. The British Red Cross are looking for organisations to become a 'Referral Partner' for the Hardship Fund. This means if an organisation has a beneficiary who does not have access to basic living essentials (see list below), they can order the individual a pre-paid card through the Hardship Fund scheme. The fund provides short term financial help for people who can't afford essentials such as:

- Food and toiletries
- Somewhere safe to sleep
- A telephone and the internet
- Fuel to keep the lights on, cook or stay warm

The British Red Cross are looking to target the following beneficiary groups:

- People with No Recourse to Public Funds (NRPF)
- People aged 70 or older
- People who have had disruption or delays to welfare benefits or asylum support
- Households who have lost their primary earner to coronavirus
- Survivors of gender-based violence, including domestic abuse
- People facing homelessness or living in temporary accommodation

If you require more information, or to progress your registration as a referral partner please use the link [here](#).

#ShiftThePower - Coronavirus Response Fund is Now Open



Corra Foundation is delighted to be working in partnership with Comic Relief to deliver the #ShiftThePower Coronavirus Response Fund in Scotland. Communities and charities working in Scotland with an income of less than £250,000 can apply for grants up to £10,000 to support vulnerable families and communities, including coping with the impact of Coronavirus.

This Fund is operating on a rolling basis. There is a total of £1.5million available and the programme will close when all funds are awarded.

For more information or to apply see [here](#).

DM Thomas Foundation Central Grants Programme



The DM Thomas Foundation are dedicated to helping disabled, sick and disadvantaged young people and children (from 0-25) to transform their lives. Their priority is to make a difference through targeted grant support, helping local and regional community groups and charities across the UK and Europe to deliver projects which provide access to opportunities and improve wellbeing.

N.B *The Foundation has made the recent decision to postpone its next quarterly deadline until 6th October. Those who have already applied for 22th July deadline will be automatically submitted into this one.*

Further information [here](#).

Next deadline Wednesday 4th February 2021

New £750k fund to support communities' green recovery



A new fund designed to support local regeneration and sustainable development around Scotland's coast has been launched by Crown Estate Scotland.

The **Sustainable Communities Fund**, which opens for applications today, is made up of two different programmes. Total investment across the two programmes could reach £750,000 over the next three years.

The **Environment Grants Programme**, available to Crown Estate Scotland tenants, will provide grants of between £5,000 and £20,000 for projects which can deliver demonstrable environmental benefits within 18 months of award. A total of £100,000 will be made available for this programme in the first year. Typical projects could include initiatives to increase local biodiversity and activities to reduce flood risk, pollution or carbon emissions. The second Sustainable Communities Fund programme is being managed by Foundation Scotland

Applications can be made from 29th July and you can also find out more about Crown Estate Scotland's wider plans to invest in a sustainable future for communities over the coming years. For further information or full details on the application process and how grants will be allocated see [here](#). The deadline for applications has been extended until 2 November 2020.

Response, Recovery & Resilience Fund



This fund has already distributed £3.2m to over 750 community organisations across Scotland in response to the coronavirus pandemic. After the success of the initial 'Response' phase, the second phase focusses on Recovery, with grants between £1,000 and £5,000 being available.

To find out more visit [here](#).

Due to a limit in funds we encourage organisations to submit their [online application](#) at their earliest opportunity to avoid disappointment. As mentioned above VAO are in the position to distribute up to £2000 of this fund, email malcolm.scott@vaorkney.org.uk for further details.

Emergency Energy Vouchers



Home Energy Scotland offers:

- Support for **households with prepayment meters**, including access to newly available crisis funding for those at risk of self-disconnection or running out of credit on their gas or electric meter to make sure they can keep their power on.
- Practical help for people who find themselves without heating or hot water.
- Clear advice on ways to save energy and reduce fuel costs while staying warm at home.
- The latest information about extra help from energy suppliers to make sure households don't get cut off.

Here's how you can help:

- You can refer your clients directly to Home Energy Scotland through their secure online [referral portal](#) and they will call them back within two working days.
- If you aren't on their portal, please call or email Michael Cromby on 07881109002 or michael.cromby@hi.homeenergyscotland.org and request to be added. This doesn't take long, and they can arrange a short online training session on how to use it, for example via Zoom or Microsoft Teams.
- You can also advise your clients to call them direct on **0808 808 2282** to talk to one of their friendly advisors about ways they can support them. All calls are free and confidential.

Foyle Foundation Small Grants Scheme



The Small Grants Scheme will re-open for new applications from 1st June. It will operate until further notice under the following revised criteria for support reflecting the impact of COVID-19.

The Foyle Foundation understands that charities are now operating within very different circumstances since the March 2020 COVID-19 lockdown. They are keen to be as flexible as they can be in support of small charities during this difficult and constantly changing ongoing period, while maintaining a focus on those who can demonstrate a clear (usually local) need for their services and financial viability over the twelve months from the date of their application.

Who Can Apply?

The Small Grants Scheme is designed to support charities registered and operating in the United Kingdom, especially those working at grass roots and local community level, in any field, across a wide range of activities. Please note they are not able to support individuals. Online applications can be accepted from charities that have an annual turnover of less than £150,000 per annum. Larger or national charities will normally not be considered under this scheme. Please note that they expect the competition for this fund to be intense and will receive many more applications than they are able to fund.

For further information or to view the criteria see [here](#). There are no deadlines for submission. Online Applications can be received at all times, but it may take up to three months to obtain a decision from Trustees.

Cycling Scotland – School and Work Grants



Cycling Scotland is encouraging Scotland's secondary students and workforce to cycle by issuing funds to schools and organisations to help purchase equipment, and facilities - all in the effort to reduce pollution and improve mental health.

Apply [here](#) as a secondary school, or [here](#) as an employer.

Job Retention Bonus



To support the UK's economic recovery, the Government are introducing a one-off Job Retention Bonus for employers that bring workers back from furlough. A payment of £1,000 will be awarded for each furloughed worker who remains continuously employed through to the end of January 2021.

For further information or to view the criteria see [here](#).

Social Security Scotland – Best Start Grants



Social Security Scotland is providing payments, known as Best Start Grants, to low income families in Scotland. These grants have been split into three categories and include payments to help with costs for a child starting school, early learning (toys and crafts), pregnancy and baby.

For further information or to view the eligibility criteria see Section 3.1 [here](#).

Carers Allowance Supplement



Recognising the additional pressure that unpaid carers are under at this time, the Scottish Government will be making a Coronavirus Carer's Allowance Supplement payment later this month.

This one-off payment is in addition to the regular six-monthly Carer's Allowance Supplement. As a result, eligible carers will get a payment of £460.20. This will be paid from Friday 26th June.

As with the current supplement, carers will not need to do anything to get this extra payment as it will be paid automatically to people who were living in Scotland and in receipt of Carer's Allowance on 13th April 2020 eligibility date. Social Security Scotland will write to eligible carers in advance.

For further information or to view the criteria see [here](#).

Young Carers Grant



This grant is available to 16-18-year-olds who spend a weekly average of 16 hours caring for someone who receives a disability benefit.

The Scottish Government has increased the yearly payment amount to £305.10 for eligible applicants from Wednesday 1st April this year, in line with inflation, to further support eligible young people of which over 1,000 young carers in Scotland have already qualified for a payment, according to the [Young Carer Grant Statistics Feb 2020](#).

Please follow the link for further information or to view the criteria – [Young Carers Grant Factsheet](#)
If carers need to contact them they can call them free on 0800 182 2222 and request a call back.
They can also access web chat by visiting [here](#).

OPPORTUNITIES FOR ENTERPRISE

Social Enterprise Academy learning is now online



Coaching support, one to one – ongoing support for any third sector manager or leader who feels they would benefit from coaching support to gain greater clarity, focus and insight into how they can lead and manage during this challenging time

Further information [here](#).

Learning Spotlight – Ongoing, twice weekly thought pieces – How to stay connected with your teams whilst inspiring a culture of learning and development too.

Further information [here](#).

To view other recent programmes, click [here](#).

GOVERNANCE

COVID-19 OSCR Guidance for Charities



The coronavirus (COVID-19) pandemic is forcing many charities to change how they usually operate. This guidance brings together information charities need to know during this time and highlights other organisations who may be able to offer support. *Full details available [here](#).*

Guide to holding a Virtual AGM/Meeting



We know many of you will be starting to think about holding your AGM in the coming months and we understand this might not be possible in the usual way for some time to come due to obvious restrictions. This simple checklist sets out information and tips to help your organisation hold a successful virtual AGM. If you require any further assistance or would like an informal chat you will find our contact details at the foot of the document.

Please find the Virtual AGM Checklist [here](#) on our website.

Employment Law Webinar



Legal advisors at Burness Paull discuss the most pressing employment law and governance issues for charities arising from the coronavirus crisis including: what furlough means, how furlough will operate in practice and options for the sustainability of a charity among others.

This is a one-hour recorded [webinar](#).

Please note that this webinar was recorded on Thursday 26th March before the Government announced its guidelines on the Coronavirus Job Retention Scheme.

View the updated briefing notes [here](#).

COVID-19 Pandemic Volunteering & Remembering Data Protection Laws



Data protection rules will not stop you from helping those in need, however you should make sure that you take them into account to protect yourself and those that you are supporting. The Information Commissioner's Office has published an [article](#) for groups looking to help during the COVID-19 pandemic.

CONSULTATIONS



Coronavirus (COVID-19): supporting people and communities - call for ideas

The Scottish Government's Social Renewal Advisory Board would like to understand how groups have been supporting people within their communities before and during the pandemic.

The SRAB's intention is to take the ideas and lessons learned to help tackle poverty, advance equality and embed human rights. Instructions on how to submit your return is included [here](#).

GUIDANCE



Last month we attached several documents that we hoped you would find useful to your organisation as we gradually move out of lockdown. More details are given below and the following documents can be accessed [here](#).

- Covid Scenario Planning Pack
- *Scottish Government's Route Map*
- *Example Risk Assessment*
- *HSE Advice*



Planning Ahead

You may be a Third Sector Organisation who wants to move ahead with your work to help others. If you are unsure where to start or what the future might bring, take a look at our 'Covid-19 Scenario Planning Pack' document, designed to help your organisation plan for the future months.

Returning to the Office?

Here's what you need to know to help you assess the risk of returning to your office to work.

- Firstly, check what Phase we are in- currently Phase 3, are you allowed to return to work? The Scottish Government Route Map can help steer you right.
- Secondly, do you need to return to work? Can you continue working from home? If so - use these advice pages for Working from Home [here](#) to help you and your staff make sure that the home environment is safe for working.

- Thirdly, assess the risk of returning to work to help you decide whether to return to work or not. We have included an example risk assessment for you to adapt to suit to your needs on our website.
- For full guidance on risk assessment see the Health and Safety Executive website [here](#). Remember to sign and date your risk assessments!
- Fourthly, what do you do if someone develops coronavirus symptoms whilst in work? Guidance on decontamination can be found [here](#).

If you have any questions or need some support to do this, please do not hesitate to get in touch with us here at Voluntary Action Orkney.

The Scottish Government's Cyber Resilience Unit is producing a regular 'Cyber Resilience Bulletin' for business organisations, public sector organisations, charities and the general public.



Scottish Government
Riaghaltas na h-Alba
gov.scot

As a result of the significant rise in COVID-19 related scams, over the next few months, the Scottish Government Cyber Resilience Unit is sharing important cyber security information from trusted sources, including the National Cyber Security Centre, Police Scotland and Trading Standards Scotland.

[Read the latest bulletin here.](#)

VAO can help with your training and funding needs!

Please contact

enquiries@vaorkney.org.uk

to explore possibilities