

Summary of Volunteering Opportunities

March 2021

- Volunteering opportunities are not as widely available at the moment due to the current pandemic, however lots of groups WILL need your help again. At the end of the list there are some organisations that will be looking for your assistance again in 2021.
- Please note that for a NATIONAL volunteering opportunity, it is managed outside of Orkney and will have its own registration process

ADMIN AND RECEPTION

Organisation	Opportunity	Duties	Days	Times	Desirable skills	Training provided	Additional information	Age limit
ORKNEY LIBRARY AND ARCHIVE	Wartime Service and Personnel Archive Project	<ul style="list-style-type: none"> • Research • Date input 	TBA	TBA	<ul style="list-style-type: none"> • Basic IT skills • Basic typing skills 	<ul style="list-style-type: none"> • Full induction • Full training in Microsoft Access 	-	-
RESTART ORKNEY	Receptionist	<ul style="list-style-type: none"> • Answering phones • Admin duties as required • Updating social media • Marketing duties as required • Updating stock info • Data input 	TBA	12.30 - 4pm	<ul style="list-style-type: none"> • Good phone manner • Knowledge of social media, especially Facebook • Basic IT skills 	<ul style="list-style-type: none"> • Full induction • On the job training • Continuous on the job support 	-	-

ACCOMMODATION

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THERE ARE CURRENTLY NO OPPORTUNITIES AVAILABLE; PLEASE CHECK AGAIN SOON

ADVICE AND WELFARE

Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
BLUE CROSS PET BEREAVEMENT SERVICE	National Support Line Volunteer	Phone helpline	TBA	TBA	<ul style="list-style-type: none"> • Good phone manner • Empathetic 	Full training	<ul style="list-style-type: none"> • PVG required • Not recommended if recently lost a pet • National position 	-
ORKNEY CITIZENS ADVICE BUREAU	Advisers	General advice to public	2 x 4hr sessions weekly	TBA	<ul style="list-style-type: none"> • Good communication skills • Good at listening 	Full training	-	-

ANIMALS AND PETS

THERE ARE CURRENTLY NO OPPORTUNITIES AVAILABLE; PLEASE CHECK AGAIN SOON

ARTS, MUSEUMS AND HERITAGE

Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
ORKNEY YOUNG ARCHAEOLOGISTS CLUB	Club treasurer	<ul style="list-style-type: none"> • Keep record of paid membership fees • Keep record of expenses • Banking • Annual club finance records • Monitor grant expenditure 	1-2 hours per month	TBA	<ul style="list-style-type: none"> • Financial record keeping • Can meet deadlines • Basic finance knowledge • Basic knowledge of Microsoft Excel • Reliable • Trustworthy 	Full induction	PVG required	-

BOARD / COMMITTEE MEMBERS

Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
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SAMARITANS ORKNEY	Treasurer	Basic finance duties	TBA	TBA	Basic finance knowledge	-	-	-
The Orkney Macular Support Group	Team Leader	<ul style="list-style-type: none"> Organise the meetings Contact the members Promote the organisation Help with fundraising and liaising with other organisations 	One and a half days per month	TBA	It would be helpful to know a little about the condition but this is not a barrier to applying for the role.	<ul style="list-style-type: none"> Full induction Continuous on the job support 	-	-
NHS ORKNEY	Area Drug and Therapeutics Committee	<p>Involved in discussion on aspects of governance that include:</p> <ul style="list-style-type: none"> Policies Patient Safety Drug Safety Alerts Changes to Pharmaceutical Formulations 	2hrs per quarter	TBA	<ul style="list-style-type: none"> Understanding of drug and therapeutics governance Retired pharmacist or clinician 	-	-	-
PUBWATCH ORKNEY	Chair	<ul style="list-style-type: none"> Working closely with the local members and the local Police Ensure policies and procedures are being met You will have full autonomy to take Orkney Pubwatch in the direction you feel appropriate Represent Orkney Pubwatch at the local licencing board 	TBC	TBC	<ul style="list-style-type: none"> Good communication skills Organised Enthusiastic Dedicated Managerial skills Demonstrate entrepreneurial skills 	Continuous on the job support	-	18+

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ORKNEY FEMALE FOOTBALL ASSOCIATION (OFFA)	Board Members (Officers) Following roles: <ul style="list-style-type: none">• Chair• Vice chair• Secretary• Treasurer	<ul style="list-style-type: none">• Help oversee the efficient running of the association• Take part in committee meetings• Fundraising	TBA	TBA	<ul style="list-style-type: none">• Enthusiastic• Organised• A commitment to women's football	Continuous on the job support	-	-
SSPCA	Trustees	<ul style="list-style-type: none">• To help with the overall management of the organisation• Ensure compliance with all legal aid regulatory• Fundraising	1 x board meeting plus 1 x AGM annually	TBC	<ul style="list-style-type: none">• A background in veterinary medicine• Strategic• A strong commitment to and belief in the work of the SSPCA is an essential	TBA	National position	-
ORKNEY ARTS SOCIETY	Chair	<ul style="list-style-type: none">• Oversee committee and meetings• Any other chairperson duties as required	TBA	TBA	<ul style="list-style-type: none">• You do not have to be a current member but must have some appropriate experience• Must want to help maintain and grow interest in the Arts in Orkney	<ul style="list-style-type: none">• Full induction• Continuous on the job support	-	-
ORKNEY ARTS SOCIETY	Funding Secretary	Identify appropriate funding streams and make applications	TBA	TBA	<ul style="list-style-type: none">• You do not have to be a current member but must have some appropriate experience• Must want to help maintain and grow interest in the Arts in Orkney	<ul style="list-style-type: none">• Full induction• Continuous on the job support	-	-
ORKNEY ATHLETIC CLUB	Club Treasurer	<ul style="list-style-type: none">• Banking• Keep record of paid membership fees• Invoicing and billing• Liaise with suppliers• Book session venues	1 x meeting every 6 - 8 weeks	TBA	<ul style="list-style-type: none">• Financial record-keeping• Basic IT skills• Online banking knowledge• Good organisational skills• Reliable• Honesty• Accuracy	<ul style="list-style-type: none">• Full induction• Handover	-	-

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ORKNEY CITIZENS ADVICE BUREAU	Treasurer	<ul style="list-style-type: none"> Advise on financial matters Oversee all financial affairs Maintain club finance records 	4 - 6 hours per month	TBA	<ul style="list-style-type: none"> Advanced finance knowledge A commitment to CAB'S vision and values 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	-	-
WOMEN'S AID ORKNEY	Board Members	<ul style="list-style-type: none"> A broad range of skills required Fundraising 	TBA	TBA	<ul style="list-style-type: none"> Feminist, creative and innovative women Organised Good communication skills An interest in fundraising 	Full induction	Suitable for women only	-
ORCADIAN STORY TRUST	Treasurer	<ul style="list-style-type: none"> Book keeping Form filling 	TBA	TBA	<ul style="list-style-type: none"> Organised Basic finance knowledge Must be interested in helping to preserve the Orcadian stories and traditional art form of storytelling 	<ul style="list-style-type: none"> Full training Continuous on the job support 	-	-
RELATIONSHIPS SCOTLAND ORKNEY	Treasurer	Basic finance duties	TBA	TBA	<ul style="list-style-type: none"> Basic finance knowledge Ability to work as a team member 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	Other non-finance board member positions are available	-
FRIENDS OF AURRIDA HOUSE	Committee Members	<ul style="list-style-type: none"> Support for families of children with special needs Fundraising 	6 x meetings per year	TBA	<ul style="list-style-type: none"> Enthusiastic Dedicated 	Continuous on the job support	-	-
EMPLOYABILITY ORKNEY	Board Members	<ul style="list-style-type: none"> Join the board of directors Attend monthly meetings Support the work and ongoing development of the charity. 	2 hours monthly	TBA	<ul style="list-style-type: none"> Finance or business background preferred A keen interest in employment issues Enthusiastic 	<ul style="list-style-type: none"> Full induction Full training 	-	-

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HOME START ORKNEY	Board Member / Trustee	<ul style="list-style-type: none"> To help with the overall management of the organisation Ensuring compliance with all legal and regulatory requirements Fundraising 	1 x meeting every 6-8 weeks	TBA	<ul style="list-style-type: none"> Finance or business background preferred Basic IT skills Basic marketing knowledge 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	PVG required	-
DIABETES SCOTLAND (ORKNEY)	Committee Members	<ul style="list-style-type: none"> Provide support and information Raise awareness Fundraise Campaign Plan social events Supporting the activities of the local and national group 	6 x meetings throughout the year; takes place on a Wednesday	TBA	Have an interest in Type 1 and Type 2 diabetes (as well as other types, such as gestational and MODY diabetes)	TBA	-	-
MARIE CURIE FUND RAISING GROUP ORKNEY	Board Member	Fundraising	TBA	TBA	<ul style="list-style-type: none"> Confident in dealing with the public An interest in fundraising Competent with money handling 	TBA	-	-
ORKNEY MACULAR SUPPORT GROUP	Team leader	<ul style="list-style-type: none"> Organise meetings Contact members Promote the organisation Fundraising Liase with other organisations 	1.5 days per month	TBA	<ul style="list-style-type: none"> Confident in dealing with the people An interest in fundraising Organised 	TBA	Would be good if a little was known about the condition	-

CARE HOMES, DAY CENTRES AND OLDER PEOPLE

THERE ARE CURRENTLY NO OPPORTUNITIES AVAILABLE; PLEASE CHECK AGAIN SOON

DIGITAL MEDIA AND IT

Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
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ST MAGNUS WAY (ORKNEY PILGRIMAGE)	IT Support	Manage the website and app	TBA	TBA	Basic IT skills	Full training	-	-
ORKNEY TALKING NEWSPAPER	Recorders	Recording audio versions of "The Orcadian"	1 x session per month; Thursdays	12noon – 3pm	<ul style="list-style-type: none"> Basic IT skills Ability to work as a team member 	<ul style="list-style-type: none"> Full training Recording guidelines will be supplied 		
DRIVING AND TRANSPORT								
Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
RESTART ORKNEY	Van Driver for WEEE! project	Collecting small electrical items	Friday	TBA	<ul style="list-style-type: none"> Must have a valid full, clean driving licence Must be over 25yrs of age 	Full training	-	25+
FAMILIES, CHILDREN AND YOUNG PEOPLE								
Organisation	Opportunity	Description of duties	Days	Times	Desirable Skills	Training	Additional information	Age limit
WHITE RIBBON ORKNEY	Volunteer Speaker	Actively hold events across the Orkney Islands aimed at encouraging men to play their part in ending violence against women	TBA	TBA	<ul style="list-style-type: none"> Each volunteer will have the opportunity to engage in events which they feel are suitable to their abilities Ability to work with others (events are organised within a small team of volunteers) 	Full training: 2 x 2.5hr online training modules	<ul style="list-style-type: none"> Post is open to anyone, although men are encouraged to apply Aim is to use your individuality to reach out to others prior knowledge of violence against women issues is not required 	16+

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ORKNEY CHILDREN'S PANEL	Panel members	<ul style="list-style-type: none"> Take part in Children's Hearings using information provided to you to help decide what is in the best interest of the young person to ensure they are safe, loved, valued and respected Working with two other panel members 	TBA	TBA	<ul style="list-style-type: none"> Good at listening Compassionate Empathetic Trustworthy Ability to relate to young people in difficult circumstances Ability to work in a team Ability to read detailed reports 	Full training	-	-
FUNDRAISING								
Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
RSPB ORKNEY	Pin badge box collectors	<ul style="list-style-type: none"> Place donation boxes in public places e.g shops Refill boxes on a monthly basis Bank donations received 	TBA	TBA	<ul style="list-style-type: none"> Enthusiastic Friendly Confident An interest in fundraising 	Full training	-	-
SCOTTISH CHARITY AIR AMBULANCE	Collecting can co-ordinator	<ul style="list-style-type: none"> Place donation cans in public places e.g shops Regular checks on cans Point of contact for Orkney 	TBA	TBA	<ul style="list-style-type: none"> Enthusiastic Friendly Confident An interest in fundraising 	<ul style="list-style-type: none"> Full training via Skype or phone Continuous on the job support 	National position	-
ROYAL NATIONAL INSTITUTE FOR THE BLIND	Sooty charity box collector	<ul style="list-style-type: none"> Identifying and placing boxes in suitable public locations Speaking to proprietors about how the money raised is used 	As and when required	As and when required	<ul style="list-style-type: none"> Good communication skills Good organisational skills Competent at money handling An interest in fundraising 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	National position	-

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THE GUIDE DOGS FOR THE BLIND ASSOCIATION	Fundraiser	Fundraising	TBA	TBA	<ul style="list-style-type: none"> Reliable Enthusiastic Dedicated An interest in fundraising 	<ul style="list-style-type: none"> Full induction provided Full training provided 	National position	-
HEALTH, WELLBEING AND FIRST AID								
Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
EMERGENCY CARE GROUP (ORKNEY)	Volunteer first aider	<ul style="list-style-type: none"> Provide medical cover at a range of events Drive emergency vehicle 	As and when required	As and when required	<ul style="list-style-type: none"> Ability to keep calm in an emergency situation Good communication Ability to work as a team member 	Full training (certified course)	<ul style="list-style-type: none"> PVG required Volunteer be escorted by an experienced first aider 	-
MANUAL WORK								
Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
RESTART ORKNEY	Store person	<ul style="list-style-type: none"> Lifting and moving items Meet and greet customers 	TBA	TBA	<ul style="list-style-type: none"> Friendly Enjoys physical work Physically fit 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	Some items may be heavy e.g furniture	-
RESTART ORKNEY	General assistants; 2 x opportunities	<ul style="list-style-type: none"> Refurbishing and cleaning items Keeping warehouse clean and tidy Painting shelving and furniture May be required for van cover 	Weekdays	12noon - 5pm	<ul style="list-style-type: none"> Physically fit Enjoys physical work Eye for detail with regards to painting and refurbishing 	<ul style="list-style-type: none"> Full induction Manual handling training Continuous on the job support 	-	-
OUTDOOR ACTIVITIES e.g GARDENING, CONSERVATION ETC								
Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit

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ST MAGNUS WAY (ORKNEY PILGRIMAGE)	Path maintenance volunteers	<ul style="list-style-type: none"> Walk a section of the St Magnus Way to check safety of the route Clear litter Strim grass 	TBA	TBA	Reasonable general fitness	Full training in the use of a strimmer	Safety equipment provided	-
ORKNEY CHILDREN'S RESIDENTIAL SERVICES	Gardener	<ul style="list-style-type: none"> Dig out borders Develop the garden from being a blank patch 	TBA	TBA	<ul style="list-style-type: none"> Gardening knowledge Enthusiastic Energetic Dedicated 	Supervision, support and advice from staff on site	<ul style="list-style-type: none"> PVG required Gardening equipment will be provided 	-
FIRTH CHURCH OF SCOTLAND	Gardener	Look after a small garden containing flowerbeds, flowerboxes, stone chip borders and concrete paths	Minimum 1hr per week	TBA	<ul style="list-style-type: none"> Experienced gardener Can work independently 	Induction of the building and grounds	-	-
ST ROGNVALD'S HOUSE	Gardener	General gardening duties	TBA	TBA	<ul style="list-style-type: none"> Gardening knowledge Friendly Enthusiastic 	Full induction	<ul style="list-style-type: none"> PVG required Once COVID-19 restrictions lift, there will be an opportunity for residents to socialise and join with lighter activities 	-
CLAN CANCER SUPPORT	Gardener	General gardening duties	Monday and Thursday	Mornings	<ul style="list-style-type: none"> Gardening knowledge Enthusiastic 	<ul style="list-style-type: none"> Basic garden instruction Manual handling 	-	-
HAMNAVOE HOUSE CARE HOME	Gardener	<ul style="list-style-type: none"> General gardening duties Includes a veg patch and greenhouse 	TBA	TBA	<ul style="list-style-type: none"> Gardening knowledge Reasonable general fitness 	-	PVG required	-

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BRAEBURN COURT, ST MARGARET'S HOPE	Gardener	Helping service users maintain the garden	TBA	TBA	<ul style="list-style-type: none"> • Good communication skills • Friendly 	<ul style="list-style-type: none"> • Full induction • Continuous on the job support 	PVG required	-
SMIDDYBRAE HOUSE, DOUNBY	Gardener	General gardening duties	TBA	TBA	<ul style="list-style-type: none"> • Gardening knowledge • Friendly • Enthusiastic • Patient 	<ul style="list-style-type: none"> • Full induction • Continuous on the job support 	<ul style="list-style-type: none"> • PVG required • Once COVID-19 restrictions lift, there will be an opportunity for residents to socialise and join with lighter activities 	-
ST COLM'S	Horticulture activities assistant	<ul style="list-style-type: none"> • Assisting adults with learning disabilities with horticulture activities such as planting seeds and weeding • Activities could take place outdoors or in the polytunnel 	Weekdays	TBA	<ul style="list-style-type: none"> • Gardening interest • Friendly • Enthusiastic • Patient 	<ul style="list-style-type: none"> • Full induction • Full training 	<ul style="list-style-type: none"> • PVG required • Tasks will be arranged to suit ability of volunteer 	-

PROMOTION AND ADVERTISING

THERE ARE CURRENTLY NO OPPORTUNITIES AVAILABLE; PLEASE CHECK AGAIN SOON

RETAIL AND CHARITY SHOPS

Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
CLAN	Till volunteers	<ul style="list-style-type: none"> • Payment handling • Using a touchscreen till 	Monday, Thursday and Saturday	1pm - 5pm	<ul style="list-style-type: none"> • Friendly • Willing to learn 	<ul style="list-style-type: none"> • Full induction • Full training 	-	-
ST MAGNUS WAY	Merchandise co-ordinator	<ul style="list-style-type: none"> • To be responsible for the sale of merchandise related to The St Magnus Way (SMW) 	TBA	TBA	<ul style="list-style-type: none"> • Organised • Basic finance knowledge • Financial record keeping • Basic IT skills 	<ul style="list-style-type: none"> • Full induction • Continuous on the job support 	<ul style="list-style-type: none"> • Website shop being developed • Looking for someone with 	-

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		<ul style="list-style-type: none"> Ordering merchandise from suppliers Keep local stockists supplied Keep stocklists 					a creative imagination and keen to explore new ideas for merchandise	
CLAN	Sorting Room Volunteers	<ul style="list-style-type: none"> Sorting through the incoming donations Hanging and sizing clothing Pricing goods Creating displays Helping customers Keeping the shop tidy and organised 	Tuesday, Wednesday and Thursday	Morning or afternoon shift	<ul style="list-style-type: none"> Friendly Willing to learn 	<ul style="list-style-type: none"> Full induction Full training 	-	-
RESTART	Retail Volunteers	<ul style="list-style-type: none"> Meet and greet customers Arranging displays Keeping the shop tidy and organised 	Monday	TBA	<ul style="list-style-type: none"> Enthusiastic Ability to work as a team member Friendly 	<ul style="list-style-type: none"> Full induction Full training 	-	-
SALVATION ARMY CARE AND SHARE SHOP	Shop Assistant	<ul style="list-style-type: none"> Sorting through the incoming donations Pricing goods Meet and greet customers Payment handling Keeping the shop tidy and organised Using a touchscreen till 	TBA	TBA	<ul style="list-style-type: none"> Friendly Willing to learn Ability to use a till 	<ul style="list-style-type: none"> Full induction 	-	-
BRITISH RED CROSS	Shop Volunteers	<ul style="list-style-type: none"> Sorting through the incoming donations Pricing goods Meet and greet customers Payment handling Keeping the shop tidy and organised 	TBA	TBA	<ul style="list-style-type: none"> Enthusiastic Friendly 	<ul style="list-style-type: none"> Full induction Full training 	Multiple locations <ul style="list-style-type: none"> Kirkwall Stromness 	-

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		<ul style="list-style-type: none"> Create window displays 						
CAT'S PROTECTION	Shop Volunteer	<ul style="list-style-type: none"> Helping with all aspects of running the shop 	TBA	TBA	<ul style="list-style-type: none"> Enthusiastic Friendly 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	-	-
SUPPORTING SOCIAL ACTIVITIES e.g BEFRIENDING								
Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
ENABLE	Personal Assistant	<ul style="list-style-type: none"> A 6 week Personal Assistant placement Guaranteed interview upon completion should you wish to apply to work for Enable permanently 	6 weeks	TBA	<ul style="list-style-type: none"> Enthusiastic Friendly Confident An interest in the development of young people. An interest in a career in social care. 	<ul style="list-style-type: none"> Person Centred approaches, planning and thinking Moving and Handling Adult support and protection First Aid 	PVG required	-
ADULT BEFRIENDING SERVICE	Telephone befrienders	Weekly telephone calls to socially isolated or lonely older people	TBA	TBA	<ul style="list-style-type: none"> Good phone manner Good at listening Friendly Patient Dedicated Good with people 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	PVG required	-
SYRIAN RESETTLEMENT PROGRAMME	Volunteer befrienders	To help newly resettled Syrian families integrate into the Orkney community, with practical help and support.	TBA	TBA	<ul style="list-style-type: none"> Ability to speak Arabic Friendly Understand confidentiality issues Organised 	<ul style="list-style-type: none"> Full induction Full training 	PVG required	-

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VOLUNTARY ACTION ORKNEY – YOUNG PEOPLE'S BEFRIENDING PROJECT	Young Person's befriender	<ul style="list-style-type: none"> Come alongside a young person who is struggling with some element of their life, offering them support and a break from the norm. Take part in fun activities that they choose together e.g movies, climbing, sports, crafts, meals out etc 	2 – 3 hrs per fortnight	TBA	<ul style="list-style-type: none"> Enthusiastic Friendly Sense of fun Good at listening Reliable Flexible 	<ul style="list-style-type: none"> Full induction provided Full training provided 	<ul style="list-style-type: none"> PVG required Expenses paid 	18+
VOLUNTARY ACTION ORKNEY – ADULT BEFRIENDING SERVICE	Adult befriender	Enhance the quality of life to members of the community who are socially isolated	TBA	TBA	<ul style="list-style-type: none"> Enthusiastic Friendly Sense of fun Good at listening Reliable Flexible 	<ul style="list-style-type: none"> Full induction provided Full training provided 	<ul style="list-style-type: none"> PVG required Could be anywhere in Orkney 	18+
SUPPORTING PEOPLE IN DISTRESS, CRISIS OR EMERGENCY								
Organisation	Opportunity	Description of Duties	Days	Times	Desirable Skills	Training	Additional information	Age limit
WELLBEING SCOTLAND	Telephone and video befrienders	Weekly telephone or video calls to those who are socially isolated or lonely	TBA	TBA	<ul style="list-style-type: none"> Good phone manner Good at listening Friendly Patient Dedicated Good with people 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	<ul style="list-style-type: none"> PVG required Equipment will be provided Expenses for out-of-pocket costs will be reimbursed 	-

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BRITISH RED CROSS	Emergency response volunteer	Provide practical and emotional support to individuals following an emergency or major incident	TBA	TBA	<ul style="list-style-type: none"> • Good communication, diplomacy and interpersonal skills • Ability to work as a team member • Able to support others in a calm, logical and responsible manner • Good at listening • Empathetic • Ability to keep calm under pressure 	<ul style="list-style-type: none"> • Full induction • Full training 	<ul style="list-style-type: none"> • PVG required • Working as part of a team in support of category 1 and 2 responders and other agencies 	-
Royal Voluntary Service	Patient escort service	Accompanying patients to and from hospitals in Aberdeen and Inverness	As and when required	As and when required	<ul style="list-style-type: none"> • Physically fit • Friendly 	<ul style="list-style-type: none"> • Full induction • Continuous on the job support 	<ul style="list-style-type: none"> • PVG required • Expenses paid • Must be fit to push wheelchair • Must adhere to strict confidentiality rules • National position 	18+
POLICE SCOTLAND	Special Constables	<ul style="list-style-type: none"> • Forge strong partnerships in the community • patrolling the streets • prevent crime and • Interact with members of the public 	TBA	TBA	<ul style="list-style-type: none"> • Must have a genuine interest in police work • Have good health • Physically fit 	<ul style="list-style-type: none"> • Full training 	<ul style="list-style-type: none"> • PVG required • National position 	-

SHORT TERM OPPORTUNITIES (MICRO VOLUNTEERING)

Micro-volunteering describes a volunteer, or team of volunteers, completing small tasks that make up a larger project. These tasks often benefit a research, charitable, or non-governmental organization. These opportunities typically take place online, do not require an application process, screening or training period, take only minutes or a few hours to complete, and do not require an ongoing commitment by a volunteer.

Organisation	Opportunity	Additional information	Age limit
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OLD WEATHER - WW2	Recover hidden marine weather data recorded in U.S. Navy ships' logbooks during World War II and to uncover the source of a mysterious distortion in sea-surface temperature data collected during the war	Project is led by an international team of scientists from the University of Washington (CICOES), University of Colorado (CIRES), NOAA, the UK Met Office, and the University of Reading https://www.zooniverse.org/projects/krwood/old-weather-ww2	-
CITIZEN ASAS-SN	Classify thousands of potential variable star candidates (out of over 100 million stars) in our data	Citizen ASAS-SN is a project that focuses on the classification of variable stars using light curves obtained by the All-Sky Automated Survey for SuperNovae https://www.zooniverse.org/projects/tharinduj/citizen-asas-sn	-
UK TIDES	Digitise sea level measurements from historical handwritten ledgers to improve access to and encourage reuse of the data	The data will be used to study climate change and sea level rise and will be included in the Permanent Service for Mean Sea Level (PSMSL) dataset, which is used by the Intergovernmental Panel on Climate Change (IPCC) https://www.zooniverse.org/projects/psmsl/uk-tides	-
PHISH FINDERS	Identify indicators of phishing in email and website images	The information is used to inform research and training techniques that help people better learn to identify and avoid phishing https://www.zooniverse.org/projects/holliekrosser/phish-finders	-
BEYOND BORDERS	Transcribing Historic Maine Land Documents	Researchers from the Maine Historical Society need help transcribing hundreds of handwritten documents, some of which are almost 400 years old https://www.zooniverse.org/projects/mainehistory/beyond-borders-transcribing-historic-maine-land-documents	-

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NOTES FROM NATURE – INVERTEBRATE TIME MACHINE	Transcribe historical marine invertebrate labels to activate specimen data for research.	Type data from each card/specimen label into pre-defined data fields. Interpret species names, geographic localities, and other collection data to parse typed data into fields. https://www.zooniverse.org/projects/cpiotrowski/notes-from-nature-invertebrate-time-machine	-
NESTCAMS	Watch birds on their nests and help to find out more about their breeding behaviour	Study is focused on two specific types of bird: Greylag Geese and Northern Bald Ibis https://www.zooniverse.org/projects/spotteron/nestcams	-
PLANET FOUR	Help explore the surface and weather of Mars' south polar region	Track 'fans and blotches' to see how they form, evolve, disappear and reform which scientists believe indicate wind speed and direction https://www.zooniverse.org/projects/mschwamb/planet-four	-

VOLUNTEERING OPPORTUNITIES ARE NOT AS WIDELY AVAILABLE AT THE MOMENT DUE TO THE CURRENT PANDEMIC, HOWEVER LOTS OF GROUPS WILL NEED YOUR HELP AGAIN. HERE ARE SOME ORGANISATIONS THAT WILL BE LOOKING FOR YOUR HELP IN 2021.

ANIMALS AND PETS

Organisation	Opportunity	Description of Duties	Days	Times	Desirable Skills	Training	Additional information	Age limit
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VAO volunteering opportunities summary – Mar 2021

THERAPET (CANINE CONCERN SCOTLAND TRUST)	National Therapet Volunteer	Visit hospitals and nursing homes with pet	TBA	TBA	Good communication skills	-	<ul style="list-style-type: none"> PVG required Your pet will be examined by vet and assessed for suitability National position 	-
ARTS, MUSEUMS AND HERITAGE								
Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
ORKNEY YOUNG ARCHAEOLOGISTS CLUB	Branch Assistants	<ul style="list-style-type: none"> Develop and deliver educational sessions Supervise young people during session Create annual programme with rest of team 	TBA	6 hrs per month	<ul style="list-style-type: none"> Good communication skills Organised Friendly Reliable Trustworthy Ability to work as a team member Good with children 	Full induction	PVG required	-
ORKNEY YOUNG ARCHAEOLOGISTS CLUB	Session Coordinator	<ul style="list-style-type: none"> Coordinate volunteers Book session venues Ensure policies and procedures are being met Oversee annual session schedule Provide information for members Keep in regular contact with YAC UK 	TBA	2 - 4 hours per month	<ul style="list-style-type: none"> Good communication skills Organised Friendly Reliable Trustworthy Ability to work as a team member 	Full induction	PVG required	-
ST MAGNUS CENTRE	Centre Volunteers	<ul style="list-style-type: none"> Welcome visitors Explain about attraction Retail duties as required 	Mon - Sat	10am-1pm and	<ul style="list-style-type: none"> Enthusiastic Friendly 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	-	-

VAO volunteering opportunities summary – Mar 2021

BOARD / COMMITTEE MEMBERS								
Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
ORKNEY ARTS SOCIETY	Music Secretary	<ul style="list-style-type: none"> Organise 5 x music events / concerts annually Provide workshops for young people 	TBA	TBA	<ul style="list-style-type: none"> You do not have to be a current member but must have some appropriate experience Must want to help maintain and grow interest in the Arts in Orkney 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	-	-
CARE HOMES, DAY CENTRES AND OLDER PEOPLE								
Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
VAO ADULT BEFRIENDING SERVICE	Evergreen Tuesday Club volunteer	<ul style="list-style-type: none"> Making tea and coffee Chatting with the members Helping out with activities Set up / clearing up after the group 	Tuesdays	1pm - 3.30pm	<ul style="list-style-type: none"> Reliable Friendly Good communication skills Organised 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	-	-
VAO ADULT BEFRIENDING SERVICE	Weekly Games Group volunteer	<ul style="list-style-type: none"> Making tea and coffee Chatting with the members Helping out with activities Set up / clearing up after the group 	Thursdays	Afternoon	<ul style="list-style-type: none"> Reliable Friendly Good communication skills Organised A caring nature The ability to support and encourage older people to take part A sense of fun 	Informal chat and full support from Adult Befriending staff	Games will include indoor bowls, boccia, quoits and skittles plus board and card games	-

VAO volunteering opportunities summary – Mar 2021

MARENGO LUNCH CLUB	Recreation / Music volunteer	<ul style="list-style-type: none"> Helping out with activities, games and socialising Set up / clearing up after the group Play music with and for members 	Thursdays	12noon - 3pm	<ul style="list-style-type: none"> Reliable Friendly Good communication skills Organised A caring nature The ability to work with older folk from all backgrounds A sense of fun Musical ability 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	PVG required	-
BRAEBURN COURT, ST MARGARET'S HOPE	Activities volunteer	Helping with music, baking, cooking etc.	TBA	TBA	<ul style="list-style-type: none"> Reliable Friendly Good communication skills Organised A caring nature 	<ul style="list-style-type: none"> Full induction Training given as and when required 	-	-
BRAEBURN COURT, ST MARGARET'S HOPE	Craft volunteer	Sharing craft ideas with service users	TBA	TBA	<ul style="list-style-type: none"> Reliable Friendly Good communication skills Organised A caring nature 	<ul style="list-style-type: none"> Full induction Training given as and when required 	-	-
BRAEBURN COURT, ST MARGARET'S HOPE	Lunch Club	Helping to make the Lunch Club an enjoyable experience for the service users	TBA	TBA	<ul style="list-style-type: none"> Reliable Friendly Good communication skills Organised A caring nature 	<ul style="list-style-type: none"> Full induction Training given as and when required 	-	-
ST ROGNVALD'S HOUSE, KIRKWALL	Reading Aloud Befriender	<ul style="list-style-type: none"> Read newspapers, poems and books to keep people up to date with what is happening in the community Encourage people to share their own stories and interests 	Mon – Sat morning or afternoon	Up to 2 hours per week	<ul style="list-style-type: none"> Friendly Good communication skills A caring nature The ability to work with older folk from all backgrounds 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	PVG required No experience necessary	Saltire compatible
HAMNAVOE HOUSE, STROMNESS	Activities volunteer / Music Entertainer	<ul style="list-style-type: none"> Helping out with activities, games and socialising Set up / clearing up after the group Play music with and for members 	Mon – Sat morning or afternoon	TBA	<ul style="list-style-type: none"> Patience Knowledge of care of elderly Willing to learn about policies and procedures Friendly 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	-	-

VAO volunteering opportunities summary – Mar 2021

					<ul style="list-style-type: none"> • Good communication skills 			
HAMNAVOE HOUSE, STROMNESS	Nail technician	Basic manicure	Mon – Sat morning or afternoon	1 -2 hrs per week	Ability to use emery board and nail varnish	<ul style="list-style-type: none"> • Full induction • Continuous on the job support 	PVG required	Saltire Award Compatible
SUNNYBRAE (EUNSON KLOSS) VERY SHELTERED HOUSING	Activities assistant	<ul style="list-style-type: none"> • Helping out with activities, games and socialising • Set up / clearing up after the group • Play music with and for members 	Tuesday, Saturday or Sunday	Afternoons	<ul style="list-style-type: none"> • Patience • Knowledge of care of elderly • Willing to learn about policies and procedures • Friendly • Good communication skills 	<ul style="list-style-type: none"> • Full induction • Ongoing training given as and when required • 6 weekly supervision meetings 	PVG required	-
OIC SMIDDYBRAE HOUSE, DOUNBY	Social activities supporter	<ul style="list-style-type: none"> • Helping out with activities, games and socialising • Set up / clearing up after the group 	TBA	TBA	<ul style="list-style-type: none"> • Reliable • Friendly • Good communication skills • Organised • A caring nature • Enthusiastic 	<ul style="list-style-type: none"> • Full induction • Continuous on the job support 	PVG required	-
HAMNAVOE HOUSE, STROMNESS	Activities assistants	<ul style="list-style-type: none"> • Helping out with activities, games and socialising • Set up / clearing up after the group 	Weekly	TBA	<ul style="list-style-type: none"> • Reliable • Friendly • Good communication skills • Organised • A caring nature • Enthusiastic 	<ul style="list-style-type: none"> • Full induction • Continuous on the job support 	PVG required	-
WEST MAINLAND DAY CENTRE, DOUNBY	Activities / Music Assistant	<ul style="list-style-type: none"> • Organising and helping out with activities, games and socialising • Clearing up after the group • Play music with and for members 	TBA	TBA	<ul style="list-style-type: none"> • Reliable • Friendly • Good communication skills • Organised • A caring nature • Enthusiastic • Musical ability 	<ul style="list-style-type: none"> • Full induction • Continuous on the job support 	PVG required	-
GILBERTSON DAY CENTRE, KIRKWALL	Activities assistant	<ul style="list-style-type: none"> • Helping out with activities, games and socialising • Set up / clearing up after the group 	TBA	TBA	<ul style="list-style-type: none"> • Reliable • Friendly • Good communication skills • Organised • A caring nature • Enthusiastic 	<ul style="list-style-type: none"> • Full induction • Continuous on the job support 	PVG required	-

VAO volunteering opportunities summary – Mar 2021

ST COLM'S, KIRKWALL	Social activities assistant	<ul style="list-style-type: none"> Volunteering with people who may have a wide range of disabilities Undertaking a wide range of activities and generally putting fun into people's lives. 	TBA	TBA	<ul style="list-style-type: none"> Reliable Friendly Good communication skills Empathetic A caring nature Enthusiastic Good sense of humour 	<ul style="list-style-type: none"> Full induction An insight into working with adults with learning disabilities Continuous on the job support 	Activities can be sports, crafts, cinema or games	-
ST COLM'S, KIRKWALL	Craft Activities Assistant	<ul style="list-style-type: none"> Assisting adults with learning disabilities with various craft activities with the main one being card making Tasks include cutting out shapes, assembling cards, computer work and photography 	Weekdays, either mornings or afternoons.	TBA	<ul style="list-style-type: none"> Reliable Friendly Good communication skills Creative A caring nature Enthusiastic Good sense of humour 	<ul style="list-style-type: none"> Full induction An insight into working with adults with learning disabilities Ongoing training given as and when required 	<ul style="list-style-type: none"> PVG required Tasks are arranged to suit ability and preference No experience necessary 	-
HAMNAVOE HOUSE, STROMNESS	Escort	To escort residents on outings, trips and appointments	TBA	TBA	<ul style="list-style-type: none"> Reliable Friendly Good communication skills Organised A caring nature Enthusiastic 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	PVG required	-
DIGITAL MEDIA AND IT								
Organisation	Opportunity	Description of duties	Days	Times	Desirable Skills	Training	Additional information	Age limit
ABILITYNET	Abilitynet	<ul style="list-style-type: none"> Visit older/and or disabled people at home to offer one to one support with their technology 	TBA	TBA	<ul style="list-style-type: none"> Passionate about technology Good IT and computer skills 	<ul style="list-style-type: none"> Full induction provided 	PVG required	

VAO volunteering opportunities summary – Mar 2021

		<ul style="list-style-type: none"> • Could be a computer, laptop, smartphone or tablet 			<ul style="list-style-type: none"> • Knowledge of standard operating systems and software • Good communication skills • Your own transport or good transport links 	<ul style="list-style-type: none"> • Online training available as and when required 		
ORKNEY LIBRARY AND ARCHIVE	Code club volunteer	Assisting at kids Code Club, which is for children aged 8 - 11	Saturday	10am - 11am	<ul style="list-style-type: none"> • Friendly • Approachable • Patient • Good IT and computer skills • Reliable • Punctual • Basic coding skills • Knowledge of Scratch 	<ul style="list-style-type: none"> • Training is available online at www.codeclub.org.uk. • Continuous on the job support 	PVG required	16+

DRIVING AND TRANSPORT

Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
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VAO volunteering opportunities summary – Mar 2021

British Red Cross	Independent Living drivers and escorts	<ul style="list-style-type: none"> • Providing freedom of travel for those with mobility problems • Offer door to door assistance for those in need: helping people to get medical appointments, carry out every day essential tasks like shopping, helping to get out and socialise • As an Independent Living Driver we ask you to act as an escort if necessary, requiring you to stay with a client throughout their journey 	TBA	TBA	<ul style="list-style-type: none"> • Good communication skills • Good listening skills • Driving licence 	Full training provided	<ul style="list-style-type: none"> • PVG required • Can use your own car or a Red Cross vehicle • Volunteers can also escort without being a driver 	17+
Smiddybrae House – Dounby	Driver	To take residents to events	As and when required	As and when required	<ul style="list-style-type: none"> • Good communication skills • Good listening skills • Need to have a driving license with a D1 category • MIDAS trained • Knowledge of working with vulnerable groups 	<ul style="list-style-type: none"> • Full induction provided • Consideration given to training volunteer for MIDAS 	PVG required	17+
Orkney Disability Forum	Driver	Take elderly to Harray for music evening and Take elderly to Dounby Car Boot sale	Music evening - every second Monday evening Car Boot sale - first Sunday each month	TBC	<ul style="list-style-type: none"> • Good communication skills • Good listening skills • Need to have a driving license with a D1 category • Ability to assist people with restricted mobility 	MIDAS training will be provided	PVG required	17+

VAO volunteering opportunities summary – Mar 2021

FAMILIES, CHILDREN AND YOUNG PEOPLE

Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
GIRL GUIDING ORKNEY ST ANDREWS	Rainbows Unit Leader	<ul style="list-style-type: none"> To help run a Rainbow Unit (5-7 yr old girls) Keep database records Accounts Record meetings 	Thursday	Afternoon	<ul style="list-style-type: none"> Previous knowledge of Guiding would be helpful but not necessary Friendly Good with children Enthusiastic Good communication skills Organised Basic financial skills 	<ul style="list-style-type: none"> Full training Continuous support provided through a mentor 	<ul style="list-style-type: none"> PVG required Female applicants 	18+
GIRL GUIDING ORKNEY FIRTH and ST ANDREWS	Brownies Unit Leader	<ul style="list-style-type: none"> To help run a Brownie Unit (7- 10yr old girls) Keep database records Accounts Record meetings 	Firth – Monday St Andrews – Thursday	Evenings	<ul style="list-style-type: none"> Previous knowledge of Guiding would be helpful but not necessary Friendly Good with children Enthusiastic Good communication skills Organised Basic financial skills 	<ul style="list-style-type: none"> Full training Continuous support provided through a mentor 	<ul style="list-style-type: none"> PVG required Female applicants 	18+
GIRL GUIDING ORKNEY KIRKWALL and STROMNESS	Guides Unit Leader	<ul style="list-style-type: none"> To help run a Guide Unit (10 – 14 yr old girls) Keep database records Accounts Record meetings 	Kirkwall – Thursday Stromness – Friday	Evenings	<ul style="list-style-type: none"> Previous knowledge of Guiding would be helpful but not necessary Friendly Good with children Enthusiastic Good communication skills Organised Basic financial skills 	<ul style="list-style-type: none"> Full training Continuous support provided through a mentor 	<ul style="list-style-type: none"> PVG required Female applicants 	18+
HOME START ORKNEY	Home Visitor / Family Support volunteer	Provide support for families with children under 5 years old	TBA	TBA	<ul style="list-style-type: none"> Good communication skills Good listening skills Empathetic 	Full training	PVG required	-

FUNDRAISING

VAO volunteering opportunities summary – Mar 2021

Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
MARIE CURIE FUND RAISING GROUP ORKNEY	Fundraiser	Assisting at fundraising events throughout the year including collecting donations outside public events	As and when required	As and when required	<ul style="list-style-type: none"> • Enthusiastic • Good at timekeeping • Confident with the public • An interest in fundraising 	Continuous on the job support	National position	-

HEALTH, WELLBEING AND FIRST AID

Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
NHS ORKNEY	15 Step Challenge volunteer	Walk around the wards and outpatient clinics in the Balfour Hospital to observe the service and providing feedback	Twice annually	Morning x approx 3-4 hrs	<ul style="list-style-type: none"> • Confident • Organised • Capable of reporting back on their observations 	Full induction	-	-
CYCLE UK	Big Bike Revival volunteer	Setting up local community cycling groups	TBA	TBA	<ul style="list-style-type: none"> • Be able to ride a bike • Good communication skills • Patient • Have an awareness of barriers which may stop people from cycling 	<ul style="list-style-type: none"> • Full training • Continuous support from area Cycling UK Development officer 	-	-
VAO	Lead health walker volunteer	Encourage inactive people to join in with walks	Once a week	TBA	<ul style="list-style-type: none"> • Physically fit • Friendly • Ability to work with all ages and abilities from all backgrounds • Organised • Good communications skills 	Full training	PVG required	-

MANUAL WORK

Organisations	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
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VAO volunteering opportunities summary – Mar 2021

SALVATION ARMY KIRKWALL	Kitchen volunteer	<ul style="list-style-type: none"> Washing up Loading the steriliser General kitchen tidying 	Wednesday	12noon - 2pm	<ul style="list-style-type: none"> Friendly Ability to work as a team member and a team worker. Ability to carry dishes and pans and use industrial sink 	<ul style="list-style-type: none"> On the job training Full training of industrial kitchen machinery 	-	-
ST COLM'S	Workshop assistant	Assisting adults with learning disabilities with woodworking activities including dismantling pallets, chopping kindling, cutting out wooden shapes, sandpapering and painting	Weekdays	Either mornings or afternoons	<ul style="list-style-type: none"> Friendly Patient An interest in woodwork Tasks will be arranged to suit ability and preference 	<ul style="list-style-type: none"> Full induction Full training Experience not necessary 	PVG required	-
HAMNAVOE HOUSE	Handyman / Painter	Various handyman tasks and painting where required	TBA	TBA	<ul style="list-style-type: none"> Enthusiastic Ability to work unsupervised DIY skills 	<ul style="list-style-type: none"> Full induction Continuous on the job support 	PVG required	-
RESTART ORKNEY	Van assistants 1 or 2 positions available	Lift and load furniture to and from van	Mondays on a fortnightly basis	9am to 4pm (including 1 hour for lunch)	<ul style="list-style-type: none"> Undergone manual handling training Enjoys physical work Physically fit 	<ul style="list-style-type: none"> Full induction Working alongside others for first few shifts 	<ul style="list-style-type: none"> Travel expenses paid and £3 lunch expenses paid 2 x trial shifts Vacancy is until the end of June 	-

OUTDOOR ACTIVITIES e.g GARDENING, CONSERVATION ETC

Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
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VAO volunteering opportunities summary – Mar 2021

RSPB, HOY	Eagle-watch volunteers	<ul style="list-style-type: none"> Running the Eaglewatch station on Hoy Speaking to visitors to inform them about conservation, white tailed eagles and the Hoy birds Helping people to see the birds with binoculars and telescopes at the site 	TBA over Summer	11am – 4pm (plus travel time to Hoy if applicable)	<ul style="list-style-type: none"> Friendly Good communication skills Wildlife knowledge is desirable although not essential Interest in wildlife Enthusiastic 	Full training	You will be standing outdoors all day	-
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PROMOTION AND ADVERTISING

Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
HELP FOR HEROES	Volunteer	<ul style="list-style-type: none"> Helping at events Running merchandise stalls Providing talks at schools etc. Holding bucket collections Promoting National campaigns 	TBA	TBA	<ul style="list-style-type: none"> Good communication skills Friendly Confidence to speak with members of the public 	<ul style="list-style-type: none"> Full training provided at events in Scotland throughout the year Two regional gatherings per year are also held to learn more about the charity/meet other volunteers and take part in further training 	National opportunity No experience required	-
SCOTTISH CHARITY AIR AMBULANCE	Volunteer Speaker	To raise awareness of the charity by speaking to groups and attending cheque presentations	TBA	TBA	<ul style="list-style-type: none"> Keen to raise awareness of the charity Someone who is used to public speaking, especially in a professional capacity 	<ul style="list-style-type: none"> Full training will be provided via SKYPE 	National opportunity	-

VAO volunteering opportunities summary – Mar 2021

					<ul style="list-style-type: none"> • Enthusiastic 	<ul style="list-style-type: none"> • Continuous on the job support 		
SUPPORTING SOCIAL ACTIVITIES e.g BEFRIENDING								
Organisation	Opportunity	Description of duties	Days	Times	Desirable skills	Training	Additional information	Age limit
RIDING FOR THE DISABLED	Volunteer	Assisting physically and mentally disabled adults and children participate in horse riding	Thursday	10.30am - 1.30pm	<ul style="list-style-type: none"> • Friendly • Caring • Enthusiastic • Good with animals • Good with people 	Full training	No previous experience required	-